

Minutes – Shields Township Board of Trustees
Regular Meeting January 18th, 2018

STATE OF ILLINOIS,)
Lake County,) } SS.
Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on January 18, 2018 at 6:30 p.m.

PRESENT: Teresa Darraugh	Supervisor
Joy Gayter	Clerk
Kathy Blahunka	Town Trustee
Bill Brown	Town Trustee
Kristen Strom - remote	Town Trustee

Road Commissioner Scott Anderson, Assessor Scott Helton and Attorney Bryan Winter were also present.

I. Meeting Called to Order

Supervisor Darraugh called the meeting to order at 6:45 p.m.

II. Roll Call

Trustees Garrity was not in attendance.

III. Pledge of Allegiance

Supervisor Darraugh opened the meeting with the Pledge of Allegiance.

IV. For Action – Motion to approve Town Board minutes from December 14, 2017

A motion by Trustee Blahunka to approve the minutes from December 14th, 2017, was seconded by Trustee Brown, and approved unanimously by roll call.

V. Presentation of Cash Balances: Cash on Hand, Town Fund, General Assistance, Road and Bridge

Supervisor Darraugh presented cash balances by fund.

VI. For Action – Motion to approve bills:

- i. Town Fund Bills** – A motion by Trustee Blahunka, seconded by Trustee Brown, to approve the payment of Town Fund expenses in the amount of \$52,591.31 passed by 4-0 on a roll call vote.
- ii. Road and Bridge** – A motion by Trustee Blahunka seconded by Trustee Brown to approve the payment of Road and Bridge expenses in the amount of \$11,003.42 passed by 4-0 on a roll call vote.
- iii. General Assistance** – A motion by Trustee Blahunka seconded by Trustee Brown to approve the General Assistance expenses in the amount of \$1,110.00 passed by 4-0 on a roll call vote.

VII. Discussion and approval of updated EA amounts based on DHS income levels.

Please see below under Supervisors Report

VIII. Resolution authorizing the settlement of various tax rate objection cases.

Please see the attached Memo from Attorney Bryan R. Winter which gives details on the objection cases made against the Township. Recommendations were given to help avoid this happening in the future. A motion By Trustee Brown seconded by Trustee Blahunka to approve the Resolution authorizing settlement passed by 4-0 on a roll call vote.

IX. Resolution – adopting a policy prohibiting sexual harassment for Shields Township.

Please see the attached Ordinance. It was amended to include the Shields Road District and will require all employees to Acknowledge receipt and understanding of the policy. A motion by Trustee Brown seconded by Trustee Blahunka to approve the Resolution to adopt the policy passed by 4-0 on a roll call vote.

X. Township Reports

- i. Trustees** – No report
- ii. Highway Commissioner** – The snowy weather kept the Township busy plowing streets on several Holiday weekends.
- iii. Accessor** – Accessor Helton advised that the new Tyler system is working better than expected. They have been working on the new Kelmscott Park Development located at Western Ave and Laurel Ave. There is also a proposed new development called Sheridan Crossing planned for North Chicago on Sheridan Road and Martin Luther King Drive. The plans will include a Museum of the Great Lakes, restaurants and a hotel. If successful this will give North Chicago and the township an economic boost. The township offered Congratulations to Kelly Ugaste on her recent wedding.
- iv. Supervisor** – The Emergency Assistance Levels at the Township have not been updated since 2011 and most applicants do not meet the criteria to be eligible. Supervisor Darraugh will provide current statistics for the next meeting so the program can be analyzed and updated if necessary.
Community meetings are being held by the Lake County Division of Transportation in Gurnee, Highland Park, Barrington and Round Lake Beach. All input will be used to plan public transportation in Lake County

XI. Public Comment – None

XII. Adjournment - The meeting was adjourned at 7:45pm motioned by Trustee Blahunka and seconded by Trustee Brown.

Joy Gayter, Town Clerk