

Minutes – Shields Township Board of Trustees
Regular Meeting June 15, 2017

STATE OF ILLINOIS,)
Lake County,) } SS.
Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on June 15, 2017 at 6:30 p.m.

PRESENT: Theresa Darraugh	Supervisor
Joy Gayter	Clerk
Kathleen Blahunka	Town Trustee
William Brown	Town Trustee
Matthew Garrity	Town Trustee
Kristin Strom	Town Trustee

Also present were Road Commissioner, Scott Anderson and Assessor Scott Helton.

- I. **Meeting Called to Order**
Supervisor Darraugh called the meeting to order at 6:30 p.m.
- II. **Roll Call**
All present.
- III. **Pledge of Allegiance**
Supervisor Darraugh opened the meeting with the Pledge of Allegiance.
- IV. **For Action – Motion to approve Town Board minutes from May 18, 2017**
Trustee Blahunka commented that the minutes were incorrect in that the assessment rate went up and not down. The minutes will be amended and posted on the Township website.
- V. **Presentation of Cash Balances: Cash on Hand, Town Fund, General Assistance, Road and Bridge**
Supervisor Darraugh presented cash balances by fund.
- VI. **For Action – Motion to approve bills:**
 - a. **Town Fund Bills** – A motion by Trustee Brown, seconded by Trustee Strom, to approve the payment of Town Fund expenses in the amount of \$42,937.08 passed by 4-0 on a roll call vote.
 - b. **Road and Bridge** – A motion by Trustee Strom seconded by Trustee Brown to approve the payment of Road and Bridge expenses in the amount of \$7,581.05 passed by 4-0 on a roll call vote.
 - c. **General Assistance** – A motion by Trustee Blahunka seconded by Trustee Garrity to approve the General Assistance expenses in the amount of \$51,396.07 passed by 4-0 on a roll call vote.
- VII. **For Discussion – Jeff Urso to speak about condition of the Veteran Memorial at Knollwood Park.**

Jeff requested help from the Township to restore the Veteran's Memorial located in Knollwood. They would like to spruce it up and replace the flagpole and flag. Dan Rogers offered to purchase the flag pole at cost and Trustee Brown and Assessor Helton offered to donate the proceeds to cover it. The project should be completed in time for the block party which will take place on July 15th

VIII. For Discussion – Funding for Foss Park Senior Programs

IX. Trustee Brown commented that Cynthia Maloney suggested \$10,000 grant to Foss Park Senior Program. Board suggested \$5000 should be granted and in 6 months another \$5000 granted based on program success. Trustee Blahunka mentioned that there has been a change in leadership at the senior center so more information would be needed on how the money should be spent before grant is approved.

X. For Action – Vote on Prevailing wage ordinance

Acceptance of the ordinance was motioned by Trustee Blahunka and seconded by Trustee Strom.

XI. For Action – Approve annual audit from Eder, Casella & Co.

Approval of Audit was motioned by Trustee Brown and seconded by Trustee Blahunka.

XII. For Action – Continue Annual grant for HUD

Approval of Annual HUD Grant was motioned by Trustee Blahunka and seconded by Trustee Garrity.

Public Comment Janice Schnobrich would like the township to consider donating funds to the Park Place Senior Programs.

XIII. Township Reports

a. Trustees – No report

b. Highway Commissioner – There will be no paving done this year but the ditch, culvert and parkway maintenance will continue.

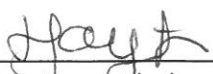
c. Assessor – There have been a few appeals where the Assessor has had the opportunity to explain the process and review comparables. In a few cases an adjustment has been made. The closing date for appeals is June 26th

d. Supervisor – There have been several requests for General Assistance and Emergency Assistance. There was a meeting between the Township (represented by Supervisor Darraugh and Trustee Brown) and Phoenix Rising (represented by Cynthia Maloney and Heather Kerr) to continue drafting a working agreement between the two entities. Trustees are invited to attend a Township Bootcamp on July 13th.

Trustee Garrity has agreed to be available to sign checks if needed.

XIV. Adjourn

The meeting was adjourned at 7:45 motioned by Trustee Brown and seconded by Trustee Blahunka



Joy Gayter, Town Clerk