



Shields Township

906 W. Muir Avenue, Lake Bluff, IL 60044

Shields Township Decennial Committee Meeting

Thursday November 14th, 2024 at 5:30 p.m.

STATE OF ILLINOIS)

LAKE COUNTY) ss.

TOWN OF SHIELDS)

THE TOWN BOARD OF SHIELDS TOWNSHIP held its Decennial Committee Meeting on Thursday November 14th, 2024 at 5:30 pm.

PRESENT:

Vanessa Grum	Township Clerk
Lisette Rothing	Deputy Clerk
Jeff Urso	Township Supervisor
Carl Kitzerow	Committee Person
Kathy Blahunka	Committee Chair
Michael Machnicki	Township Trustee
Brady Andersen	Township Trustee

ABSENT:

David Weil	Township Trustee
Matt Garrity	Township Trustee

AGENDA MINUTES:

- I. **Call to Order & Roll Call:** Supervisor Urso called the meeting to order at 5:32 pm. Clerk Grum calls roll and all committee members are present. Trustees Andersen and Machnicki present, Trustees Weil and Garrity absent. Committee Chair Kathy Blahunka and Committee Person Carl Kitzerow present.
- II. **Pledge of Allegiance:** Supervisor Urso led the committee in the Pledge of Allegiance at approximately 5:33 pm.
- III. **Public Comment - Three (3) minutes per speaker:** None.
- IV. **Presentation of Committee Report:** Supervisor Urso explains that this will be the last Decennial Committee Meeting so this will be an overview of what was discussed for the last 8 months during the meetings:

- a. **Roads:** We have done many things to address safety in our community like improving drainage, updating our fleet, and installing speed humps.
 - b. **Waukegan Partnership:** Supervisor Urso states that we are most proud of our partnership with Supervisor Jones and he has done a great job offering a closer access point for GA services. This is costing the township less money than hiring full time staff efficiency wise, and senior services are improved.
 - c. **Input from Counselman Kimzey:**
 - i. Add to section 4-3B the date of the final meeting as today, Thursday November 14th, 2024.
 - ii. Add “Abolish Road District” to section 6 – J.
 - iii. Add “Updated the Township Policies” to section 6-K.
 - d. **Input from Committee Chair Kathy Blahunka:**
 - i. Kathy Blahunka inquired regarding the section saying we downsized the staffing to 7 employees; discussion ensued and the committee decided to change the language from 7 office staff to 5 office staff and 2 road district employees.
 - ii. Kathy Blahunka inquired about phone lines and discussion ensued. Carl Kitzerow explained background regarding comcast internet, cloud services, managed IT services, Bluehost service, and internet security. Discussion ensued. Committee Chair Blahunka wants to know what is out in the cloud that we are paying for and storing. Mrs. Blahunka suggests that we are paying too much for these IT services. Constantine is the IT person and Supervisor Urso suggests that she get in contact with him to help make sure we are only paying for what we need especially in light of her extensive background in IT. Committee Chair Blahunka says that we should be able to explain what we are paying for with taxpayer money.
 - iii. The committee concluded by amending the Decennial Committee Report to reflect that we updated internet service, but not including the rest of what was written regarding phone lines.
- V. **Approval of Committee Report:** Supervisor Urso motions to approve the Decennial Committee Report with the changes suggested in the meeting. Trustee Machnicki seconds the motion. Clerk Grum takes roll call and all members are in favor. Motion passes and the Committee Report is approved with changes made.
- VI. **Survey of Residents in Attendance:** None.
- VII. **Adjournment:** Supervisor Urso motions to adjourn the meeting. Trustee Andersen seconds the motion to adjourn and all members are in favor. The meeting is adjourned at 5:56 pm.