

Shields Township Board Report Cover Sheet
March 13, 2025

Town Fund Expenses

Paid Expenses Town	\$ 54,105.52
Paid Expenses Assessor	\$ 1,095.04
Outstanding Town Bills for Approval	\$ -
Outstanding Assessors Bills for Approval	\$ -
Total	<u>\$ 55,200.56</u>

Road and Bridge Expenses

Paid Expenses	\$ 3,931.24
Outstanding R/B Bills for Approval	\$ -
Total	<u>\$ 3,931.24</u>

Grand Total	<u><u>\$ 59,131.80</u></u>
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Shields Township
BOARD AUDIT REPORT
As of March 13, 2025

	<u>Mar 13, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · LAKE FOREST B&T - TOWN - 9628	23,801.16
1011 · LAKE FOREST B&T - ROAD - 9652	27,804.68
1116 · T/F MAX SAFE MM - 5915	1,194,024.72
1130 · CD - TOWN	31,506.77
1135 · PETTY CASH	<u>200.00</u>
Total Checking/Savings	<u>1,277,337.33</u>
Total Current Assets	<u>1,277,337.33</u>
TOTAL ASSETS	<u>1,277,337.33</u>
LIABILITIES & EQUITY	0.00

Shields Township
MONTHLY CHECKS WRITTEN - TOWN
February 21 through March 13, 2025

Type	Date	Num	Memo	Account	Class	Paid Amount
Amazon						
Check	03/10/2025	EFT	SIGN - AUTHORIZED P...	6303 · Equipment Maint.	Town	11.97
Total Amazon						11.97
Charles D. Johnson						
Check	02/24/2025	44154	HEARINGS & MILEAGE...	6130 · Legal Services	Town	2,229.00
Total Charles D. Johnson						2,229.00
Comcast						
Check	03/10/2025	44168	02.25.25-03.24.25	6139 · Internet	Town	127.38
Total Comcast						127.38
Debra Zeit						
Check	03/04/2025	44164	SHIELDS TOWNSHIP O...	6130 · Legal Services	Town	4,661.00
Total Debra Zeit						4,661.00
FGK Services Inc.						
Check	03/10/2025	44170	JANITORIAL CLEANIN...	6115 · Building Maintenance	Town	336.00
Total FGK Services Inc.						336.00
First-Citizens Bank & Trust Co						
Check	02/24/2025	44151	KYOCERA COPIER LE...	6245 · Equipment Leasing	Town	190.53
Total First-Citizens Bank & Trust Co						190.53
First National Bank of Omaha						
Check	02/24/2025	44152	INTUIT	6147 · Dues & Conferences	Town	67.41
Check	02/24/2025	44152	STAPLES	6210 · Office Supplies	Town	111.85
Check	02/24/2025	44152	INTEREST	6210 · Office Supplies	Town	8.74
Check	02/24/2025	44152	PRIOR STATEMENT B...	6210 · Office Supplies	Town	195.95
Total First National Bank of Omaha						383.95
Gov. Accounting & Pro. Services, LLC						
Check	03/10/2025	44166	FEBRUARY 2025	6125 · Accounting Services	Town	2,000.00
Total Gov. Accounting & Pro. Services, LLC						2,000.00
Konko Technologies						
Check	03/10/2025	44169	MONTHLY MANAGED I...	6190 · Computer Assist.	Town	250.00
Total Konko Technologies						250.00
Korogluyan Family Trust						
Check	02/27/2025	44161	2023 CAM RECONCILI...	6177 · CAM Fees	Town	18,556.27
Check	02/27/2025	44162	2024 CAM RECONCILI...	6177 · CAM Fees	Town	19,516.81
Total Korogluyan Family Trust						38,073.08
Magna Legal Services						
Check	03/04/2025	44163	ELECTION BOARD HE...	6130 · Legal Services	Town	690.00
Check	03/04/2025	44165	ELECTION BOARD HE...	6130 · Legal Services	Town	1,000.00
Total Magna Legal Services						1,690.00
McDonnell Tech Support LTD						
Check	02/24/2025	44150	ALARM.COM - FEBRUA...	6120 · Security	Town	13.30
Total McDonnell Tech Support LTD						13.30
Microsoft Corp						
Check	02/24/2025	EFT		6141 · Computer Software/Har...	Town	40.00
Check	02/25/2025	EFT		6141 · Computer Software/Har...	Town	141.30
Total Microsoft Corp						181.30
Nextiva Inc.						
Check	03/10/2025	44171	TELEPHONE - 02.25.25...	6140 · Telephone	Town	133.23

February 21 through March 13, 2025

Type	Date	Num	Memo	Account	Class	Paid Amount
Total Nextiva Inc.						133.23
ReadyRefresh by Nestle						
Check	03/10/2025	44167	SERVICE: 02.01.25-02....	6210 · Office Supplies	Town	20.00
Total ReadyRefresh by Nestle						20.00
Tristate Platinum Landscapes, LLC						
Check	02/24/2025	44155	GA SNOW PROGRAM/...	6306 · Snow Removal	Town	770.00
Total Tristate Platinum Landscapes, LLC						770.00
Waukegan Township						
Check	02/24/2025	44153	GA SERVICE: 08/02/24-...	8014 · IGA Agreement	Town	3,034.78
Total Waukegan Township						3,034.78
TOTAL						54,105.52

Shields Township
MONTHLY CHECKS WRITTEN - ASSESSOR

February 21 through March 13, 2025

Type	Date	Num	Memo	Account	Class	Paid Amount
Comcast						
Check	03/10/2025	44168	02.25.25-03.24.25	6139 · Internet	Assessor	127.38
Total Comcast						127.38
FGK Services Inc.						
Check	03/10/2025	44170	JANITORIAL CLEANING - MARCH 2025 & FUEL CHARGE	6115 · Building Maintenance	Assessor	336.00
Total FGK Services Inc.						336.00
First-Citizens Bank & Trust Co						
Check	02/24/2025	44151	KYOCERA COPIER LEASE	6245 · Equipment Leasing	Assessor	190.52
Total First-Citizens Bank & Trust Co						190.52
First National Bank of Omaha						
Check	02/24/2025	44152	TARGET	6210 · Office Supplies	Assessor	37.91
Total First National Bank of Omaha						37.91
Konko Technologies						
Check	03/10/2025	44169	MONTHLY MANAGED IT SOLUTIONS	6190 · Computer Assist.	Assessor	250.00
Total Konko Technologies						250.00
Nextiva Inc.						
Check	03/10/2025	44171	TELEPHONE - 02.25.25-03.24.25	6140 · Telephone	Assessor	133.23
Total Nextiva Inc.						133.23
ReadyRefresh by Nestle						
Check	03/10/2025	44167	SERVICE: 02.01.25-02.28.25	6210 · Office Supplies	Assessor	20.00
Total ReadyRefresh by Nestle						20.00
TOTAL						1,095.04

Shields Township

MONTHLY CHECKS WRITTEN - ROAD

February 21 through March 13, 2025

Type	Date	Num	Memo	Account	Class	Paid Amount
Ace Hardware						
Check	02/24/2025	21125	FASTENERS, BRACES, PAPER TOWEL, HOOKS, DRILL BIT	6501 · Supplies - Equip.	Road	111.21
Total Ace Hardware						111.21
Burris Equipment Co., Inc.						
Check	02/24/2025	21131	SHOVEL RD PT LONG HAN	6400 · Small Tools	Road	52.46
Total Burris Equipment Co., Inc.						52.46
Comcast						
Check	02/24/2025	21126	02/09/25-03/08/25	6139 · Internet	Road	112.60
Total Comcast						112.60
ComEd						
Check	02/24/2025	21127	0 RT-43 TALBOT NE COR	6315 · Street Lighting	Road	1,604.48
Check	02/24/2025	21129	719 JENKISSON AVE. - 01/07/25-02/06/25	6160 · Utilities	Road	514.54
Total ComEd						2,119.02
GRAINGER						
Check	03/10/2025	21143	MECHANICS GLOVES(3)	6501 · Supplies - Equip.	Road	306.12
Total GRAINGER						306.12
Illinois Dept of Transportation						
Check	03/10/2025	21142	TRAFFIC SIGNAL - IL43/WAUKEGAN RD. @ FOSTER AVE. - OCTOBER- DECEMBER 2024	6305 · Traffic Signal Maint.	Road	514.56
Total Illinois Dept of Transportation						514.56
Lake County Department Of Public Works						
Check	02/24/2025	21128	719 JENKISSON AVE. - SERVICE: 12/06/24-02/06/25	6160 · Utilities	Road	48.26
Total Lake County Department Of Public Works						48.26
McDonnell Tech Support LTD						
Check	02/24/2025	21124	ALARM.COM - FEBRUARY	6120 · Security	Road	13.30
Total McDonnell Tech Support LTD						13.30
North Shore Gas Co.						
Check	03/10/2025	21141	SERVICE PERIOD: 01.28.25-02.24.25	6160 · Utilities	Road	254.28
Total North Shore Gas Co.						254.28
North Shore Water Reclamation District						
Check	02/24/2025	21130	719 JENKISSON AVE. - 08/06/24-10/06/24	6160 · Utilities	Road	18.98
Total North Shore Water Reclamation District						18.98
Shell						
Check	03/10/2025	21139	FUEL - 03/06/25	6324 · Automotive/Fuel Oil	Road	283.27
Total Shell						283.27
Verizon Wireless						
Check	03/10/2025	21140	01.22.25-02.21.25	6140 · Telephone	Road	97.18
Total Verizon Wireless						97.18
TOTAL						3,931.24

Shields Township
BUDGET vs. ACTUAL - TOWN
March 2024 through February 2025

	Mar '24 - Feb 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Beginning Fund Balance	0.00	570,606.00	-570,606.00	0.0%
4010 · Property Tax	963,134.53	938,400.00	24,734.53	102.6%
4020 · Replacement Tax	57,454.69	30,000.00	27,454.69	191.5%
4030 · Interest Income	56,575.97	15,000.00	41,575.97	377.2%
4050 · Garbage/Refuse	1,711.00	2,000.00	-289.00	85.6%
4490 · Refunds & Misc. Income	4,237.55	4,000.00	237.55	105.9%
Total Income	1,083,113.74	1,560,006.00	-476,892.26	69.4%
Gross Profit	1,083,113.74	1,560,006.00	-476,892.26	69.4%
Expense				
6000 · Elected Officials Salaries	34,000.00	34,000.00	0.00	100.0%
6001 · Staff Salaries	53,997.91	51,000.00	2,997.91	105.9%
6016 · Health & Dental Ins..Staff	12,106.73	16,350.00	-4,243.27	74.0%
6020 · Employer's FICA	6,478.69	6,503.00	-24.31	99.6%
6025 · Employer's SUTA	127.33	4,335.00	-4,207.67	2.9%
6030 · Employer's Workers Comp.	6,952.00	7,500.00	-548.00	92.7%
6096 · Employer's IMRF	583.51	1,020.00	-436.49	57.2%
6115 · Building Maintenance	5,078.65	5,000.00	78.65	101.6%
6120 · Security	2,250.73			
6125 · Accounting Services	32,800.00	32,800.00	0.00	100.0%
6130 · Legal Services	128,428.62	100,000.00	28,428.62	128.4%
6135 · Postage	505.10	500.00	5.10	101.0%
6139 · Internet	1,176.74	2,000.00	-823.26	58.8%
6140 · Telephone	3,709.19	2,000.00	1,709.19	185.5%
6141 · Computer Software/Hardware	3,099.98	5,000.00	-1,900.02	62.0%
6142 · Website Mgmt.	1,551.65	3,000.00	-1,448.35	51.7%
6145 · Publishing	0.00	440.00	-440.00	0.0%
6146 · Printing	33.98	4,000.00	-3,966.02	0.8%
6147 · Dues & Conferences	3,087.81	4,000.00	-912.19	77.2%
6150 · Travel	0.00	500.00	-500.00	0.0%
6155 · Training	0.00	500.00	-500.00	0.0%
6165 · Liability Insurance	6,952.00	7,500.00	-548.00	92.7%
6175 · Office Rental	22,929.41	25,000.00	-2,070.59	91.7%
6177 · CAM Fees	38,073.08	10,000.00	28,073.08	380.7%
6180 · Discretionary - Supervisor	0.00	2,000.00	-2,000.00	0.0%
6190 · Computer Assist.	3,000.00	6,000.00	-3,000.00	50.0%
6195 · Bank Charges	544.60	500.00	44.60	108.9%
6198 · E/A Partnership Fund	30,000.00	30,000.00	0.00	100.0%
6210 · Office Supplies	3,776.25	5,000.00	-1,223.75	75.5%
6215 · Publications	540.80			
6240 · Office Equipment	0.00	1,000.00	-1,000.00	0.0%
6245 · Equipment Leasing	2,019.31	2,500.00	-480.69	80.8%
6306 · Snow Removal	1,540.00	5,000.00	-3,460.00	30.8%
6605 · New Equipment	58,542.50	55,000.00	3,542.50	106.4%
6990 · Miscellaneous Expense	-68.14	1,000.00	-1,068.14	-6.8%
7185 · Professional Services	230.00	900.00	-670.00	25.6%
8014 · IGA Agreement	7,983.55	35,000.00	-27,016.45	22.8%

Shields Township
BUDGET vs. ACTUAL - TOWN
March 2024 through February 2025

	Mar '24 - Feb 25	Budget	\$ Over Budget	% of Budget
Total Expense	472,031.98	466,848.00	5,183.98	101.1%
Net Ordinary Income	611,081.76	1,093,158.00	-482,076.24	55.9%
Other Income/Expense				
Other Expense				
TRANSFER OUT TO OTHER FUNDS	0.00	200,000.00	-200,000.00	0.0%
Total Other Expense	0.00	200,000.00	-200,000.00	0.0%
Net Other Income	0.00	-200,000.00	200,000.00	0.0%
Net Income	611,081.76	893,158.00	-282,076.24	68.4%

Shields Township
BUDGET vs. ACTUAL - ASSESSOR
March 2024 through February 2025

	Mar '24 - Feb 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
6000 · Elected Officials Salaries	50,000.04	50,000.00	0.04	100.0%
6001 · Staff Salaries	70,815.49	70,000.00	815.49	101.2%
6020 · Employer's FICA	9,242.38	55,355.00	-46,112.62	16.7%
6025 · Employer's SUTA	127.39	5,950.00	-5,822.61	2.1%
6096 · Employer's IMRF	731.14	1,400.00	-668.86	52.2%
6115 · Building Maintenance	4,422.50	5,000.00	-577.50	88.5%
6130 · Legal Services	1,857.00	5,000.00	-3,143.00	37.1%
6135 · Postage	0.00	200.00	-200.00	0.0%
6139 · Internet	1,176.72	2,000.00	-823.28	58.8%
6140 · Telephone	1,305.16	2,000.00	-694.84	65.3%
6141 · Computer Software/Hardware	11,857.84	18,500.00	-6,642.16	64.1%
6142 · Website Mgmt.	0.00	1,500.00	-1,500.00	0.0%
6146 · Printing	33.98	200.00	-166.02	17.0%
6147 · Dues & Conferences	860.05	2,000.00	-1,139.95	43.0%
6150 · Travel	0.00	500.00	-500.00	0.0%
6155 · Training	0.00	500.00	-500.00	0.0%
6175 · Office Rental	22,929.36	25,000.00	-2,070.64	91.7%
6177 · CAM Fees	0.00	10,000.00	-10,000.00	0.0%
6190 · Computer Assist.	3,000.00	4,000.00	-1,000.00	75.0%
6210 · Office Supplies	1,604.60	2,000.00	-395.40	80.2%
6245 · Equipment Leasing	2,019.30	2,500.00	-480.70	80.8%
6990 · Miscellaneous Expense	0.00	300.00	-300.00	0.0%
7185 · Professional Services	95,030.00	90,000.00	5,030.00	105.6%
Total Expense	277,012.95	353,905.00	-76,892.05	78.3%
Net Ordinary Income	-277,012.95	-353,905.00	76,892.05	78.3%
Net Income	-277,012.95	-353,905.00	76,892.05	78.3%

Shields Township
BUDGET vs. ACTUAL - ROAD
March 2024 through February 2025

	Mar '24 - Feb 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Beginning Fund Balance	0.00	160,280.00	-160,280.00	0.0%
4010 · Property Tax	263,094.03	275,000.00	-11,905.97	95.7%
4020 · Replacement Tax	20,813.01	30,000.00	-9,186.99	69.4%
4030 · Interest Income	6,228.81	5,000.00	1,228.81	124.6%
4095 · Sale of Fixed Asset	8,688.70			
4490 · Refunds & Misc. Income	75.00	1,000.00	-925.00	7.5%
Total Income	298,899.55	471,280.00	-172,380.45	63.4%
Gross Profit	298,899.55	471,280.00	-172,380.45	63.4%
Expense				
6001 · Staff Salaries	102,389.65	100,000.00	2,389.65	102.4%
6020 · Employer's FICA	7,832.79	7,650.00	182.79	102.4%
6025 · Employer's SUTA	355.53	8,500.00	-8,144.47	4.2%
6030 · Employer's Workers Comp.	6,952.00	7,500.00	-548.00	92.7%
6035 · Medical/Drug Testing	98.00	250.00	-152.00	39.2%
6096 · Employer's IMRF	944.43	2,000.00	-1,055.57	47.2%
6115 · Building Maintenance	4,452.73	5,000.00	-547.27	89.1%
6117 · Maintenance Service/Refuse	430.00			
6120 · Security	2,758.94			
6130 · Legal Services	7,920.15	2,000.00	5,920.15	396.0%
6135 · Postage	30.45			
6139 · Internet	1,174.20	1,500.00	-325.80	78.3%
6140 · Telephone	1,153.23	1,500.00	-346.77	76.9%
6141 · Computer Software/Hardware	528.51			
6145 · Publishing	0.00	300.00	-300.00	0.0%
6146 · Printing	329.40	150.00	179.40	219.6%
6147 · Dues & Conferences	1,323.37	3,000.00	-1,676.63	44.1%
6150 · Travel	40.00	500.00	-460.00	8.0%
6155 · Training	0.00	500.00	-500.00	0.0%
6160 · Utilities	3,286.57	2,500.00	786.57	131.5%
6165 · Liability Insurance	6,952.00	8,000.00	-1,048.00	86.9%
6176 · Real Estate Taxes	23.08	25.00	-1.92	92.3%
6195 · Bank Charges	506.40	500.00	6.40	101.3%
6210 · Office Supplies	2,505.94	1,500.00	1,005.94	167.1%
6215 · Publications	0.00	800.00	-800.00	0.0%
6303 · Equipment Maint.	12,597.12	25,000.00	-12,402.88	50.4%
6304 · Road Maint.	205,279.30	110,000.00	95,279.30	186.6%
6305 · Traffic Signal Maint.	1,543.68	3,000.00	-1,456.32	51.5%
6306 · Snow Removal	3,869.15	7,500.00	-3,630.85	51.6%
6307 · Lawncare	9,593.70	8,000.00	1,593.70	119.9%
6310 · Engineering Services	7,711.90	20,000.00	-12,288.10	38.6%
6311 · Rentals	0.00	500.00	-500.00	0.0%
6315 · Street Lighting	14,872.97	15,000.00	-127.03	99.2%
6320 · Truck Testing	0.00	200.00	-200.00	0.0%
6322 · Road Salt	3,805.11	15,000.00	-11,194.89	25.4%
6323 · Tree Removal	8,600.00	15,000.00	-6,400.00	57.3%
6324 · Automotive/Fuel Oil	2,468.38	600.00	1,868.38	411.4%
6325 · Uniforms	0.00	400.00	-400.00	0.0%

Shields Township
BUDGET vs. ACTUAL - ROAD
 March 2024 through February 2025

	Mar '24 - Feb 25	Budget	\$ Over Budget	% of Budget
6400 · Small Tools	1,473.17	1,500.00	-26.83	98.2%
6401 · Road Signs	5,760.81	7,500.00	-1,739.19	76.8%
6500 · Supplies - Building	0.00	2,000.00	-2,000.00	0.0%
6501 · Supplies - Equip.	262.26	5,000.00	-4,737.74	5.2%
6600 · Road Drainage Improvement	6,930.49	60,000.00	-53,069.51	11.6%
6990 · Miscellaneous Expense	29.10	1,000.00	-970.90	2.9%
Total Expense	436,784.51	450,875.00	-14,090.49	96.9%
Net Ordinary Income	-137,884.96	20,405.00	-158,289.96	-675.7%
Other Income/Expense				
Other Income				
TANSFER IN FROM OTHER FUNDS	0.00	200,000.00	-200,000.00	0.0%
Total Other Income	0.00	200,000.00	-200,000.00	0.0%
Net Other Income	0.00	200,000.00	-200,000.00	0.0%
Net Income	-137,884.96	220,405.00	-358,289.96	-62.6%