

Minutes – Shields Township Board of Trustees
Regular Meeting March 3, 2022

STATE OF ILLINOIS,)
Lake County,)
Town of Shields)

SS.

THE TOWN BOARD OF SHIELDS TOWNSHIP held its regular monthly meeting via Zoom March 3, 2022, at 6:30 p.m.

PRESENT	Heather Kerr	Supervisor
	Tammy Bryan	Clerk
	Jeff Urso	Town Trustee
	Brady Andersen	Town Trustee-
	David Weil	Town Trustee
	Kathryn Walker-Eich	Town Trustee

- I. **Meeting Called to Order** - Supervisor Kerr called the meeting to order via Zoom at 6:31 p.m.
- II. **Roll Call** – All Present
- III. **Pledge of Allegiance** – Supervisor Kerr opened the meeting with the Pledge of Allegiance
- IV. **For Action** – Motion to approve minutes from Revised December 16, 2021, Closed Exec Meeting Minutes, January 20, 2022, board meeting, by Trustee Weil, second by Trustee Andersen, passed by 5-0 on a roll call vote. Revision to January 20, 2022, meeting notes: Assessor Helton indicated a change to the first paragraph has been updated.
- V. **For Action** – Approve Bills
 - i. Town Fund expenses approval \$78,379.31, Trustee Urso motioned to approve, second Trustee Weil passed by 5-0 on a roll call vote.
 - ii. General assistance expenses approval \$22,920.00, Trustee Andersen motioned to approve, second Trustee Weil, passed by 5-0 on a roll call vote.
 - iii. Road & Bridge expenses approval \$400,484.45, Trustee Andersen, motioned to approve, second Trustee Weil, Trustee Urso abstain, passed by a 4-0 on a roll call vote.
- VI. **New Business** Patrol for West North Avenue, western quadrant of Knollwood, an unincorporated area. A lot of speeding and traffic, spent time with residents and consulted with legal consul for the residents to feel safer. Contract is fluid and not bound by and can adjust anytime we see fit. So far been successful, Sgt. Struck got from Sgt. Fitch, 7-9 3-5 shift to patrol the area. Once warmer weather hits, it might be a good idea to continue the patrol. Feedback from Trustees, we can do by week, month, etc., very open. Trustee Urso likes the program, when people get out more, we should hit it hard more, has his support. If there are any other areas, let them know. Thank you for the support. It was scary for the residents but much needed.
Trustee Urso, spread this out, needs to expand, this is to protect the investment on our roads.

Trustee Weil, people get used to rhythms, such at times, maybe change it up, then there will be always a presence of someone in the neighborhood. Don't let everyone know the rhythm that has planned.

We can do these and change them up, Weds. & Fri., Lake County Sherriff indicated best day is Friday. The hours chosen, when county cops are off duty and go right after patrol. The hours are the high violations during these times. Advice per Lake County Sherriff for these days and hours, we can change it up as we see fit.

Trustee Urso, residents on Smith and Foster are concerned about the traffic. How this should be brought to the supervisor such as an open forum in the meeting room about concerns from the public and with the public and neighborhoods and their feedback and concerns. Motion to approve traffic control contract on West North Avenue Trustee Urso, second to approve Trustee Andersen, motion 5-0 roll call vote.

Budget FY2023, motion to approve Budget FY2023 Trustee Weil, second Trustee Urso, passed by 5-0 roll call vote.

6:49 Motion to approve/move into executive session Trustee Urso, second by Trustee Andersen - executive session for personnel issues. Roll call completed passed by 4-0 roll call vote: Present Trustee Urso, Trustee Urso, Trustee Andersen, and Supervisor Kerr. Absent Trustee Walker-Eich

VII. **Reports trustee**

Trustee –Trustee Urso, looking for the township bylaws, can you email, the admin, email a copy to all trustees, an employee handbook, the bylaws, currently being revised. Legal guidelines and handbook? Not sure, I wanted to in the future if how the bylaws work if I move to Florida? Is that basic township law, yellow one from last winter, can have one Monday, that is a generic one, Township law or handbook, How personally why we go in the order we go in the motion, etc., personally be educated more. I did have the yellow one from last, was not sure if there was a shields township one as well. Kerr- in the process of being updated since it has been 6-7years. Legal has this under review, forwarded to legal.

Highway/Field Manager – Field Manager Beake No report

Assessor – Assessor Helton – No report

Clerk – No report

Supervisor – No report

VIII. **Public comments** – None registered

IX. **Adjournment** – The meeting was adjourned at 7:32 p.m. by Supervisor Kerr. Motion to adjourn Trustee Weil, second Trustee Urso, passed by roll call vote 4-0, Trustee Walker-Eich absent