

Minutes – Shields Township Board of Trustees

Regular Meeting May 27,2021

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STATE OF ILLINOIS, )  
Lake County,        )  
Town of Shields    )    SS.

THE TOWN BOARD OF SHIELDS TOWNSHIP held its regular monthly meeting in person and by Zoom due to COVID on May 27, 2021 at 6:30 p.m.

**PRESENT**     Heather Kerr           Supervisor  
                  Tammy Bryan           Clerk  
                  Brady Andersen        Town Trustee  
                  Kathryn Walker-Eich   Town Trustee  
                  David Weil             Town Trustee  
                  Jeff Urso                Town Trustee

**I. Meeting Called to Order**

Supervisor Kerr called the meeting to order at 6:30 p.m.

**II. Roll Call** – Also in attendance were Assessor Helton

**III. Pledge of Allegiance** – Supervisor Kerr opened the meeting with the Pledge of Allegiance

**IV. For Action** – Motion to approve minutes from April 21, 2021 by Trustee Walker-Eich, second by Trustee Urso board meeting passed by 5-0 on a roll call vote,

**V. For Action** – Approve Bills

- i. Town Fund expenses approval \$53,214.81, Trustee Urso motioned to approve, second Trustee Andersen, passed by 5-0 on a roll call vote
- ii. General assistance expenses approval \$6,350.00 Trustee Weil motioned to approve, second Urso, passed by 5-0 on a roll call vote
- iii. Road & Bridge expenses approval \$33,916,35 Trustee Andersen motioned to approve, second Trustee Weil, passed by a 5-0 on a roll call vote

**VI. Reports**

**Trustee** - None

**Highway/Field Manager** – Brush pick-up and chipping completed. Field Manager Beake discussed the mowing and mower, right of way discussed, center line of road, 60-66 foot right of way by the middle of the road. Field Manager Beake is trying to move away from caring for residents’ lawns if they are not in the right of way. Brush piles are to be adjacent to the street, out of the street with no grass clippings in

bundle. Other adjacent township does not offer brush service unless a storm has passed. The pickup is 6 bundled by our trash vendor LakeShore, that is already included in residents local weekly pickup.

Excess of chips, Field Manager Beake dropped off in driveway per request. There is a list of residents who can add their name if they would like to have chips provided by the township.

New lock and keys have been addressed to Road and Bridges building.

7 Trees need to be addressed.

Request to purchase timeclock, due to the current broken clock condition.

Request for push mower, manual at Uline.

Request for lawnmower at Ace Hardware.

Requesting approximately to purchase said items \$900.00, Field manager Beake to provide bills to Board.

Field Manager Beake requested the plans for the \$305,000 assigned to Bridges and Roads; one item of concern is to financially to replace the 1999 truck, the truck is leaking oil and engine requires rehaul as well as a lot of work.

Field Manager Beake to provide a list of assets to Board, and a list of roads requiring attention. Trustee Urso stated the board will weigh out what needs to be addressed prior to any commitments to repairs and/or replacements.

**Assessor** – Assessor Helton stated the assessment project is a year-long project, Assessor Helton will address all inquiries. The assessment books were turned in to supervisor three months ago, who turned them into the state for the township multiplier, the blue cards should have been out in May. The State is in arrears providing the residents with their blue cards. The residents should receive their blue cards by July 1, 2021.

**Clerk** - None

**Supervisor** – Thank you to the administrator and all her efforts, thanks to the GA Administrator, thank you to the trustees and their pre-planning for the May 27 meeting, thank you to the Field Manager for all his efforts and reports provided to the board.

No new business.

VII. **Public comments** – None.

Trustees to address each area they represent: Trustee Urso - Knollwood, Trustee Weil North Chicago, Trustee Andersen Lake Bluff, Trustee Walker Eich -Lake Forest and Supervisor Kerr unincorporated Lake Bluff.

VIII. **Adjournment** – The meeting was adjourned at 6:52 p.m. by Supervisor Kerr.