

Minutes – Shields Township Board of Trustees

Regular Meeting June 17,2021

STATE OF ILLINOIS,)
Lake County,)
Town of Shields) SS.

THE TOWN BOARD OF SHIELDS TOWNSHIP held its regular monthly meeting in person and by Zoom due to COVID on June 17, 2021 at 6:30 p.m.

PRESENT Heather Kerr Supervisor
 Tammy Bryan Clerk
 Brady Andersen Town Trustee
 Kathryn Walker-Eich Town Trustee
 David Weil Town Trustee
 Jeff Urso Town Trustee

I. Meeting Called to Order

Supervisor Kerr called the meeting to order at 6:30 p.m.

II. Roll Call – Also in attendance - Assessor Helton

III. Pledge of Allegiance – Supervisor Kerr opened the meeting with the Pledge of Allegiance

IV. For Action – Motion to approve minutes from May 27, 2021 by Trustee Urso, second by Trustee Walker-Eich board meeting passed by 5-0 on a roll call vote,

V. For Action – Approve Bills

- i. Town Fund expenses approval \$51,048.19, Trustee Walker-Eich motioned to approve, second Trustee Andersen, passed by 5-0 on a roll call vote
- ii. General assistance expenses approval \$5,273.13 Trustee Weil motioned to approve, second Andersen, passed by 5-0 on a roll call vote
- iii. Road & Bridge expenses approval \$12,396.66 Trustee Urso motioned to approve, second Trustee Walker-Eich, passed by a 5-0 on a roll call vote
- iv. Tree removal and trimming bids – project has been slated for a while, there are 8-9 within township to address – trees either dead or with disease in the right of way. Quotes have been emailed to the board. Sawbill 4,450; Monster 6,450 or 5,450 Trunk and Canopy 3,550. Also requested quote from Kinnucan, they did not respond. Board conferred and agreed upon Canopy. Trustee Urso motion to approve to move forward, Weil second.
- v. Supervisor discretionary fund is set at \$500, board determined to keep the fund to remain at same limit

VI. **Reports**

Trustee – Trustee Urso – For next meeting to obtain bids using third party vendor for winter snow management. Plan is to create a relationship with Arden Shore North and South and keep Field Manager Beake in same local areas. Board to request bids and start to look in July at Third Party.

Highway/Field Manager – Road paving project still in process for 2021. The earliest start would probably be in September, dependent upon the paving company's calendar.

Asset equipment list is long, Field Manager Beake is still working on this project.

Field Manager Beake met with Peter and engineer who is working with the Township to make sure the paperwork is completed correctly, chose the best bid and oversee the project, Peter charges 10% as his fee.

Field Manager to assess Talbot to verify the road has been cut properly and advise next meeting.

Assessor – Assessor Helton stated the multiplier came out last week and the figure is .9945, which is great. Blue card are to come July 8, residents shall have 30 days to file an appeal. Finishing up the permitting as there have been a lot of new constructions in the Township. Andrea, Mark and Kelly have been handling double the workload over the previous years as they have been working on big cases. If these are not defended, a substantial cut could be looking at a million dollar increase in detail. The team has been getting appraisals to defend to be fair and equitable, which has been assured by the county it has been justified.

Clerk - None

Supervisor – Thank you to the board for preparing for upcoming board meetings. Thank you to Field Manager Beake for his patience and all his hard work.

No new business.

VII. **Public comments** – None.

VIII. **Adjournment** – The meeting was adjourned at 6:58 p.m. by Supervisor Kerr.