

Minutes – Shields Township Board of Trustees

Regular Meeting July 21,2021

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STATE OF ILLINOIS, )  
Lake County,        )  
Town of Shields    )    SS.

THE TOWN BOARD OF SHIELDS TOWNSHIP held its regular monthly meeting by Zoom due to COVID on July 21, 2021, at 6:04 p.m.

**PRESENT**     Heather Kerr            Supervisor  
                  Tammy Bryan            Clerk  
                  Brady Andersen        Town Trustee  
                  Kathryn Walker-Eich    Town Trustee  
                  Jeff Urso                Town Trustee

- I.   **Meeting Called to Order**  
      Supervisor Kerr called the meeting to order at 6:05 p.m.
- II.   **Roll Call** – Also in attendance - Assessor Helton
- III.   **Pledge of Allegiance** – Supervisor Kerr opened the meeting with the Pledge of Allegiance
- IV.   **For Action** – Motion to approve minutes from June 17, 2021, by Trustee Urso, second by Trustee Walker-Eich board meeting passed by 4-0 on a roll call vote.
- V.    **For Action** – Approve Bills
  - i.    Town Fund expenses approval \$47,036.85, Trustee Walker-Eich motioned to approve, second Trustee Urso, passed by 4-0 on a roll call vote – Trustee Andersen noted late fee, bill/invoice was not received in time, will go through the website/online in the future.
  - ii.   General assistance expenses approval \$14,124.55 Trustee Andersen motioned to approve, second Trustee Urso, passed by 4-0 on a roll call vote
  - iii.   Road & Bridge expenses approval \$7,994.40 Trustee Urso motioned to approve, second Trustee Walker-Eich , passed by a 4-0 on a roll call vote
  - iv.    Access road to Caboose new business on Waukegan Road, 25 yards of road via Smith, Trustee Walker-Eich, second Trustee Urso, passed by 4-0 on a roll call vote
- VI.   **Reports**  
      **Trustee** – Follow-up motion to approve county special request for access Caboose new business. Shields Township will make requests to the county regarding the lights, garbage, and traffic concerns. Possible Tobacco and Donut Shop.

**Highway/Field Manager** – Field Manager Beake – continue road-paving process with Manhard, who is working on numbers to begin the process, rough numbers 1.05 miles of road. Field Manager Beake looked at culverts, could run \$39,260, does not include everything, Field Manager Beake used historical numbers of footage and diameter of pipe, just an estimation. Be able to put out to bid by next month. Tree work has started in Knollwood and Arden Shores, along with Supervisor Kerr, and invoice to be delivered. Equipment list, mechanical work has started on the International 4400, most inexpensive avenue, prior to winter. The rear end will not be able to be fixed, will need to retrofit or a new bed similar to the 550, incur expense Field Manager Beake will advise. Equipment to purchase, the silky telescoping pole saw, tree dropped on it, its dented, \$165 to repair. Peter from Manhard will be here during the August meeting to go over details and answer any questions regarding this project.

**Assessor** – Assessor Helton stated complaints have been filed in Shields Township. Thank you to the staff, Kelly doing a wonderful job, Mark and Andrea working hard every day on the incoming complaints. Helton doing field checks, previous system Proval and moved to Smith, not a smooth/easy process. During the field assessment, an update with business customer. Assessor Helton indicated his office was doing a number of field checks to correct factual errors which occurred when the county switched to the new Tyler value system.

**Clerk** - None

**Supervisor** – Thank you for all the service to all, knowledge, and contributions.

VII. **Public comments** – None registered.

VIII. **Adjournment** – The meeting was adjourned at 6:23 p.m. by Supervisor Kerr.