

Minutes – Shields Township Board of Trustees

Regular Meeting March 31, 2022

STATE OF ILLINOIS,)
Lake County,)
Town of Shields) SS.

THE TOWN BOARD OF SHIELDS TOWNSHIP held its regular monthly meeting March 31, 2022, at 6:30 p.m.

PRESENT

Tammy Bryan	Clerk
Jeff Urso	Town Trustee
Brady Andersen	Town Trustee
David Weil	Town Trustee
Kathryn Walker-Eich	Town Trustee

- I. **Meeting Called to Order** – Trustee Urso called the meeting to order at 6:30 p.m.
- II. **Roll Call** – Supervisor Heather Kerr absent
- III. **Pledge of Allegiance** – Trustee Urso opened the meeting with the Pledge of Allegiance
- IV. **For Action** – Motion to approve minutes March 31, 2022 and Closed Exec Meeting Minutes by Trustee Weil, second by Trustee Andersen, passed by 4-0 on a roll call vote
- V. **For Action** – Approve Bills
 - i. Town Fund expenses approval \$68,724.42, Trustee Andersen motioned to approve, second Trustee Weil passed by 4-0 on a roll call vote
 - ii. General Assistance expenses approval \$8,645.43, Trustee Weil motioned to approve, second Trustee Andersen, passed by 4-0 on a roll call vote
 - iii. Road & Bridge expenses approval \$7,106.99, Trustee Andersen, motioned to approve, second Trustee Walker-Eich, passed by a 4-0 on a roll call vote
- VI. **New Business**

Approval of Agenda April 12, 2022 at 6:30 p.m., the Annual Township Meeting, Trustee Walker-Eich motion to approve, second Trustee Andersen, passed with 4-0 roll call vote

Discussion in legal counsel, personnel and continuous items. Motion to go into Executive session to discuss at 6:40 p.m.. Trustee Walker-Eich to approve, second Trustee Andersen, passed with 4-0 roll call vote

Meeting resumed at 7:20 pm

Roll call completed, Present Trustee Urso, Trustee Weil, Trustee Andersen, and Trustee Walker-Eich

Trustee Urso requested Assessor Helton his opinion of Township Attorney: Assessor Helton stated regarding legal counsel the board has all the facts, whatever you decide, trust the judgement of the board.

Trustee Urso Motion to assign a legal liaison from the Shields Township Board to be involved in all discussions with supervisors office and the legal counsel, motion to approve liaison Trustee Walker-Eich, second Trustee Andersen, Trustee Weil abstain. Roll call vote 3-0, 1 abstain.

Trustee Urso motion for attorney to resign and assign a new attorney, motion to approve by Trustee Walker-Eich, Trustee Weil abstain, Trustee Andersen nay, roll call vote 2-1-1 abstain. Trustee Weil wanted to re-vote, revote took place, Trustee Urso and Trustee Walker-Eich yes, Trustee Andersen and Trustee Weil nay, Clerk Bryan was asked if she would vote what it would be, Clerk Bryan would vote with a yes to request attorney to resign.

Trustee Weil stated he was not aware how abstaining works and requested a re-vote. Trustee Urso objected to his request as roll call voting was finished. Madam Clerk mentioned that a potential tie-breaking could be done from the Clerk and that if Madam Clerk would vote with Trustee Urso & Trustee Walker-Eich. The board moved on to next item with no re-vote.

VII. **Reports trustee -**

Trustee - Trustee Walker-Eich statement- web site lingo, the tone of our message is not good, hours and such. We should post holiday and business hours in one place on the website. Consider maintaining business hours that are consistent with business community which we serve. We should have full-time employees be in office 40 hours a week and stop the COVID hours. Stop half-day hours on Friday, other townships do not do this. We employ our staff Monday through Friday full-time, for this we pay salary and government benefits, let's consider a forty hour work week going forward.

Highway/Field Manager – Field Manager Beake not getting more salt for this year, but contacting for 2022/2023 winter

Assessor – Assessor Helton – year-long process, self-evident, couple of things pointed out, we are a person short in the office, what we have done, tomorrow, we are putting out plans to hire of the person approved in the budget, goes out to indeed.com, one of the other things, met with mayor Rockingham and Trustee Weil in North Chicago to go through our process, we do this sales ratio study to review the sales 2021 in Shields to compare the information on the record cards for the county, sometimes the info is not right on the transfer of the file, we believe some items have been misrepresented. The board will decide liaison going forward, Assessor needs, one of the assessments have been falsified and will hurt each person in Shields Township, the sales price is 1.2 million belong to the company of the people who live there currently. Incorrect statements, Assessor Helton did not contact the attorney as we should be able to handle this ourselves, it may affect all homeowners and property owners in Shields Township. The important thing is the job is going out to indeed to be a good fit in our office. Trustee Walker-Eich indicated maybe a sign off on the forms and possibly have Assessor Helton sign the form IDOR form affidavit last signature as the affiant, Supervisor of Assessments sign them in other counties. The form is useless unless signed affidavit is

included. In other counties this is utilized to have the assessor sign the forms, unless their only as good as the paper they are signed on.

Clerk – No report

Supervisor – No report

VIII. **Public comments** – None registered

IX. **Adjournment** – The meeting was adjourned at 7:35 p.m. by Trustee Urso, with a roll call vote 4-0