

Minutes – Shields Township Board of Trustees
Regular Meeting April 19, 2018

STATE OF ILLINOIS,)
Lake County,) } SS.
Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on April 19, 2018 at 6:30 p.m.

PRESENT: <u>Theresa Darraugh</u>	Supervisor
<u>Joy Gayter</u>	Clerk
<u>Kathy Blahunka</u>	Town Trustee
<u>Matt Garrity</u>	Town Trustee
<u>Bill Brown</u>	Town Trustee
<u>Kristin Strom</u>	Town Trustee

- I. **Meeting Called to Order**
Supervisor Darraugh called the meeting to order at 6:30 p.m. and welcomed guests.
- II. **Roll Call:** see above
- III. **Pledge of Allegiance**
Supervisor Darraugh opened the meeting with the Pledge of Allegiance.
- IV. **For Action – Motion to approve Town Board Minutes from March 15, 2018**
A motion by Trustee Garrity to approve the minutes from the March 15th 2018 was seconded by Trustee Brown, and approved unanimously by roll call.
- V. **Presentation of Cash Balances: Cash on Hand, Town Fund, General Assistance, Road and Bridge**
Supervisor Darraugh presented cash balances by fund.
- VI. **For Action – Motion to approve bills:**
 - i. **Town Fund Bills** – A motion by Trustee Brown, seconded by Trustee Blahunka, to approve the payment of Town Fund expenses in the amount of \$23,288.84 passed by 5-0 on a roll call vote.
 - ii. **Road and Bridge** – A motion by Trustee Garrity, seconded by Trustee Blahunka, to approve the payment of Road and Bridge expenses in the amount of \$7,390.81 passed by 5-0 on a roll call vote.
 - iii. **General Assistance** – A motion by Trustee Brown, seconded by Trustee Blahunka, to approve the General Assistance expenses in the amount of \$1,609.67 passed by 5-0 on a roll call vote.
- VII. **Comments by Phoenix Rising Foundation and their clients on the food pantry**
Comments were made by volunteers and board members about the importance of the food pantry remaining at the current location and the positive impact it has on the residents of the township. It was stated that Shields Township has the 3rd highest level of poverty behind Waukegan and Zion and helps families in need due to illness and loss of jobs.

VIII. For approval – authorization to sub-lease a portion of the property located at 906 Muir Avenue, Lake Bluff, IL to the Phoenix Rising Foundation to operate a food pantry ~~\$150~~
Trustee Brown motioned to extend the sub-lease through April 2021 at the current amount and was approved by the board 5-0 on a roll call vote.

VIV. Township Reports

- i. Trustees** –Trustee Blahunka provided information on Lake County poverty levels as well as information on the Solid Waste Agency of Lake County – known as SWALCO (see attached). Trustee Strom requested that paper copies of board meeting materials be provided ahead of the meeting. The board also requested monthly reports from General Assistance, Township programs and Phoenix Rising to be included in the monthly packet.
- ii. Highway Commissioner** – Approximately 10 blocks of roadway will be repaved this year after the board appropriated an additional \$150,000 of excess money. The streets included will be announced once the project has gone out for bid.
- iii. Assessor** – The books are being turned into the Lake County Assessor on April 23rd so the blue cards will be published shortly thereafter. There was good news about the Township Equalizer which is down to 1.017%. The tax base in the Township is increasing due to independent new development and the large Kelmscott development in Lake Forest.
- iv. Supervisor** –There was a lively discussion at the Annual Town meeting regarding refuse collections for unincorporated areas of the township with information provided by Walter Willis of SWALCO. There will be an informational session provided to the public at a meeting scheduled for June 26th in the Gymnasium of the township building.. The township is joining with other groups to start a coalition to assist Veterans with transportation to work. Public transportation in the area is very limited which makes commuting difficult for many. They will be driven by van for the first month and encouraged to find other solutions going forward. Passport fees have been increased from \$25 to \$35 dollars. Letters of thanks were received from participants of Foss Park and CTI-RP. Both organizations received money from the Township.
money from Federal Grant.

X. Public Comment- Janice Schnobrich thanked Larry Bridges for 30 years of service to the township and Kate Briand for volunteering to be on the board. She also pointed out that the Phoenix Rising Food Pantry is using the Township’s phone number and that they should find other options. Ken Stall questioned whether the Township would increase the money made on passports as there are many others offering this service.

XI. Adjournment

The meeting was adjourned at 7:25 p.m. motioned by Trustee Brown and seconded by Trustee Strom.



Joy Gayter, Town Clerk