

Minutes – Shields Township Board of Trustees  
Regular Meeting August 17, 2017

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STATE OF ILLINOIS, )  
Lake County, ) } SS.  
Town of Shields )

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on August 17, 2017 at 6:30 p.m.

PRESENT: <u>Theresa Darraugh</u>	Supervisor
<u>Joy Gayter</u>	Clerk
<u>Kathy Blahunka</u>	Town Trustee
<u>Matthew Garrity</u>	Town Trustee
<u>Kristin Strom</u>	Town Trustee

Road Commissioner - Scott Anderson and Assessor Scott Helton were also present.

**I. Meeting Called to Order**

Supervisor Darraugh called the meeting to order at 6:30 p.m.

**II. Roll Call**

Trustee Brown was absent

**III. Pledge of Allegiance**

Supervisor Darraugh opened the meeting with the Pledge of Allegiance.

**IV. For Action – Motion to approve Town Board minutes from July 20, 2017**

A motion was made by Trustee Strom, and seconded by Trustee Blahunka, to approve the July meeting minutes. The July minutes were unanimously approved by roll call.

**V. Presentation of Cash Balances: Cash on Hand, Town Fund, General Assistance, Road and Bridge**

Supervisor Darraugh presented cash balances by fund.

**VI. For Action – Motion to approve bills:**

- i. Town Fund Bills** – A motion by Trustee Blahunka, seconded by Trustee Strom, to approve the payment of Town Fund expenses in the amount of \$38,594.24 passed by 3-0 on a roll call vote.
- ii. Road and Bridge** – A motion by Trustee Blahunka seconded by Trustee Strom to approve the payment of Road and Bridge expenses in the amount of \$9,076.49 passed by 3-0 on a roll call vote.
- iii. General Assistance** – A motion by Trustee Blahunka seconded by Trustee Strom to approve the General Assistance expenses in the amount of \$2,150.42 passed by 3-0 on a roll call vote.

**VII. Presentation – Susan Suhling from Mother’s Trust Fund – Recipient of Shields Township grant**

Susan thanked the board on behalf of Mother’s Trust for the money received from Shields Township and explained how it is used to help children under the age of 21. The money is used for many different things including clothing, sports fees, music lessons and housing and helped

91 children from Shields Township in 2016. They meet every Wednesday at the Gorton Centre in Lake Forest and the meetings are open to anyone who would like to attend.

**VIII. For discussion – applying for grants for public works projects – Jeff Urso from Knollwood neighbors**

Jeff requested that the Township provide the Knollwood neighbors with a letter of endorsement as they move forward in their quest to get funding for bike paths in their area. The goal is to have paths linking The Sanctuary and Knollwood with Route 176. Trustee Blahunka offered to help with writing grants when needed.

**IX. Township Reports**

- i. Trustees** – No report.
- ii. Highway Commissioner** – Cleanup maintenance is ongoing after recent storms including patching grass, cleaning culverts and disposing of weeds and brush left over from recent storms.
- iii. Assessor** – The Assessor’s office is almost finished with the Board of Review. They are ahead of many Townships’ in the area and Assessor Helton praised his staff for this accomplishment.
- iv. Supervisor** - The lease agreement with Phoenix Rising Foundation is almost complete and will be presented at the September board meeting for approval. Foss Park will present a proposal for senior programs in the near future. Once approved, they will receive \$5,000.00 with the additional \$5000 being paid after 6 months.  
SWALCO will be starting a recycling program at the Township. Initially they will accept shoes and clothing/textiles.  
The Township is teaming up with “Have a Heart Foundation” on a School Supply Drive. Donations are being accepted at the Township offices.  
There are discussions on three new programs for implementation. There will be a Mentoring Program for Veteran’s seeking employment, a Program to encourage Teen mothers to complete their GED and a Program to help young men who have recently been released from prison find employment.  
Thanks were given to Dan Roger’s for his help with the flag pole and improvement of the Memorial Park.

**Public Comment**

Dan Rogers requested that the Township seek grant money to improve drainage in Knollwood as homes were flooded in the recent storms.

**X. Adjourn**

The meeting was adjourned at 7:20 motioned by Trustee Blahunka and seconded by Trustee Garrity.

  
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Joy Gayter, Town Clerk