

Minutes – Shields Township Board of Trustees  
Regular Meeting August 15, 2019

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STATE OF ILLINOIS, )  
Lake County, ) } SS.  
Town of Shields )

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on August 15, 2019 at 6:30 p.m.

PRESENT: <u>Terry Darraugh</u>	Supervisor
<u>Joy Gayter</u>	Clerk
<u>Kathy Blahunka</u>	Town Trustee
<u>Kristin Strom</u>	Town Trustee

**I. Meeting Called to Order**

Supervisor Darraugh called the meeting to order at 6:32 p.m.

**II. Roll Call:** Trustee's Kerr and Garrity were absent. Assessor Helton and Road Commissioner Anderson were also in attendance

**III. Pledge of Allegiance**

Supervisor Darraugh opened the meeting with the Pledge of Allegiance.

**IV. Presentation of Cash Balances: Cash on Hand by Fund,**

Supervisor Darraugh presented cash balances by fund;

Town Fund - \$684,357.83

General Assistance - \$1,127.58

Road and Bridge - \$353,719.28

**V. For Action – Motion to approve minutes from July 18, 2019**

The minutes were approved by on a motion by Trustee Blahunka, seconded by Trustee Strom and passed by 3-0 on a roll call vote.

**VI. For Action – Motion to approve bills:**

- i. Town Fund Bills** – A motion by Trustee Blahunka, seconded by Trustee Strom, to approve the payment of Town Fund expenses in the amount of \$42,283.60 passed by 3-0 on a roll call vote.
- ii. Road and Bridge** – A motion by Trustee Strom, seconded by Trustee Blahunka, to approve the payment of Road and Bridge expenses in the amount of \$8,947.60 passed by 3-0 on a roll call vote.
- iii. General Assistance** – A motion by Trustee Blahunka, seconded by Trustee Strom, to approve the General Assistance expenses in the amount of \$1,242.11 passed by 3-0 on a roll call vote.

**VII. For approval – Eder Casella annual audit**

The annual audit has been completed and the findings were presented by Kevin Smith, an associate from the accounting firm Eder Cassella.

**VIII. For approval – Refuse hauling contract**

The refuse hauling contract was awarded to Lake Shore Recycling Services subject to approval once board members have had a chance to review. It will begin one December 1<sup>st</sup>, 2019. Bill Kenney was present at the meeting and answered several questions regarding the services being offered. The company is one of the top 20 largest in the country and operate state of the art material recovery facilities.


**IX. Township Reports**

- i. Trustees** – Nothing to report
- ii. Highway Commissioner** – The road paving project from 2018 has been completed and some additional culvert repairs and road patching are also being done. A bill was passed to eliminate Township Highway districts in Lake County with less than 15 miles of road. This will come into effect in June 2021.
- iii. Assessor** – The assessments are almost complete and should be mailed out to residents somewhere around the end of September. There has been between 20 and 25 new homes built. The Equalized Assessed Value (EAV) will likely go down.
- iv. Supervisor** – Supervisor Darraugh thanked Pam Zalinger for her hard work in balancing the accounts from 2005 to date. She mentioned that we have a 9½ month reserve which is at the lower end. The increased assessor costs may make balancing the budget difficult for this year. The Recycle-rama held on August 10<sup>th</sup> was again a huge success.

**XI. Public Comment** – Alderman Carl Evans asked for support towards sending residents to the UniverSoul Circus. Dan Rogers thanked the Supervisor for her efforts on behalf of the food pantry. He commented that it was disturbing that a Special Meeting had to be called. Township Highway employee Rob Beake asked to be considered in 2021 once the road district has been eliminated.

**XII. Adjournment**

The meeting was adjourned at 7:16 p.m. by Supervisor Darraugh

  
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Joy Gayter, Town Clerk