

Minutes – Shields Township Board of Trustees
Regular Meeting December 14, 2017

STATE OF ILLINOIS,)
Lake County,) } SS.
Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on December 14, 2017 at 6:30 p.m.

PRESENT: <u>Teresa Darraugh</u>	Supervisor
<u>Kathy Blahunka</u>	Town Trustee
<u>Bill Brown</u>	Town Trustee
<u>Kristin Strom</u>	Town Trustee

Road Commissioner Scott Anderson, Accessor Scott Helton and Attorney Bryan Winter were also present.

I. Meeting Called to Order

a. Supervisor Darraugh called the meeting to order at 6:30 p.m.

II. Supervisor Darraugh appointed Mike Darraugh as Deputy Town Clerk for tonight's meeting. A motion by Trustee Brown to approve, seconded by Trustee Blahunka.

III. Roll Call

All present

IV. Pledge of Allegiance

Supervisor Darraugh opened the meeting with the Pledge of Allegiance.

V. For Action – Motion to approve Town Board minutes from October 19, 2017

A motion by Trustee Blahunka to approve the minutes from October 19, 2017, was seconded by Trustee Garrity, and approved unanimously by roll call.

VI. For Action – Motion to approve Town Board minutes from November 16, 2017

At motion by Trustee Blahunka to approve the minutes from November 16, 2017, was seconded by Trustee Garrity, and approved unanimously by roll call.

VII. Presentation of Cash Balances: Cash on Hand, Town Fund, General Assistance, Road and Bridge Supervisor Darraugh presented cash balances by fund.

VIII. For Action – Motion to approve bills:

IX. **Town Fund Bills** – A motion by Trustee Blahunka, seconded by Trustee Brown, to approve the payment of Town Fund expenses in the amount of \$39,615.62 passed by 4-0 on a roll call vote.

X. **Road and Bridge** – A motion by Trustee Blahunka seconded by Trustee Garrity to approve the payment of Road and Bridge expenses in the amount of \$5,204.81 passed by 4-0 on a roll call vote.

XI. **General Assistance** – A motion by Trustee Brown seconded by Trustee Garrity to approve the General Assistance expenses in the amount of \$125.00 passed by 4-0 on a roll call vote.

XII. Resolution to authorize execution of IGA with Foss Park for use of vans for snow removal program.

a. Bryan Winter read the document which states that Foss Park is the primary insurance carrier. If our employees were negligent then we added Foss Park as an additional insurer. Since it's the first year of the program we may want to refine document in future years. Document is pretty straight forward. Trustee Blahunka asked why there was a line item in our budget for the snow removal program. Supervisor Darraugh replied that there would be some costs associated with the program, such as warm outerwear and boots. A trip to the Veterans Closet produced a few items, however, not enough for all the volunteers. She herself donated \$100.00 to clothe the veterans, also Trustee Strom, Trustee Garrity, Road Commissioner Anderson and Assessor Helton

committed \$100 each. A motion by Trustee Garrity to approve execution of the IGA and seconded by Trustee Strom. Yeas by Trustee Brown, Trustee Strom, Trustee Garrity, Nay by Trustee Blahunka.

XIII. Ordinance 17-O- Township Tax Levy

Supervisor Darraugh made a motion to approve of the Township Levy in the amount \$675,000 with no increase for next year's levy.

On a motion by Trustee Garrity, seconded by Trustee Stom, Yeas by Trustee Strom, Trustee Garrity, Supervisor Darraugh, Nays by Trustee Brown and Trustee Blahunka, Motion passed.

XIV. Ordinance 17-O Road and Bridge Levy

Supervisor Darraugh made a motion to approve the Road and Bridge Levy in the amount of \$590,000 and seconded by Trustee Brown. Yeas by Trustee Brown, Trustee Strom, Trustee Blahunka, Trustee Garrity and Supervisor Darraugh, motion passed.

XV. Township Reports

a) **Trustees** – No report

b) **Highway Commissioner** – No report

c) **Assessor** – Assessor Helton reminded folks they have till December 29, 2017 for senior exemption.

d) **Supervisor** – No Report

XVI. Adjourn

The meeting was adjourned at 7:20 motioned by Supervisor Darraugh and seconded by Trustee Brown..



Joy Gayter, Town Clerk