

Minutes – Shields Township Board of Trustees
Regular Meeting May 18, 2017

STATE OF ILLINOIS,)
Lake County,) } SS.
Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on May 18, 2017 at 6:30 p.m.

PRESENT: <u>Theresa Darraugh</u>	Supervisor
<u>Joy Gayter</u>	Clerk
<u>William Brown</u>	Town Trustee
<u>Mathew Garrity</u>	Town Trustee
<u>Kristin Strom</u>	Town Trustee

Also present were Road Commissioner, Scott Anderson and Assessor Scott Helton. Diane Winter, Circuit Court Judge was also present.

I. Meeting Called to Order

Supervisor Darraugh called the meeting to order at 6:37 p.m.

II. Roll Call

The Roll Call established that Trustee Blahunka was not present.

III. Pledge of Allegiance

Supervisor Darraugh opened the meeting with the Pledge of Allegiance.

IV. For Action –Motion to accept Kathy Blahunka’s resignation as Assessor.

This was motioned by Trustee Brown and seconded by Trustee Garrity and was unanimously approved by rollcall.

V. Appoint Scott Helton as Shields Township Assessor

Assessor Helton was sworn in by The Honorable Diane E. Winter, Circuit Court Judge

VI. For Action – Motion to Approve Minutes From Meeting of April 25th, 2017

This was motioned by Trustee Brown and seconded by Trustee Strom and was unanimously approved by roll call.

VII. Presentation of Balances: Cash on Hand, Town Fund, General Assistance, Road and Bridge

Trustee Brown moved to table the Presentation of Balances until the next meeting; this was seconded by Trustee Strom. Action to table bills so moved.

VIII. For Action – Motion to approve bills:

- i. Town Fund** – on a motion by Trustee Brown and a second by Trustee Garrity, bills for the Town Fund for \$59,206.69 were unanimously approved for payment by roll call.
- ii. Road and Bridge** – on a motion by Trustee Brown and a second by Trustee Strom, bills for the Road and Bridge for \$23,285.18 were unanimously approved for payment by roll call
- iii. General Assistance** – on a motion by Trustee Strom and a second by Trustee Garrity, bill for General Assistance for \$422.80 were unanimously approved for payment by roll call

IX. Township Reports

- i. Trustees** – No report
- ii. Highway Commissioner** – No report
- iii. Assessor** – Blue Cards from Lake County are due within the next week. The multiplier decreased to 5% from last year based on sales of property.
- iv. Supervisor** - After evaluating offices it was reported that a lot of the office equipment was in poor repair and will be evaluated in the near future.

X. Consideration and Discussion of updating phone equipment

Phone lines need to be evaluated to make sure that calls are going to correct destination.

XI. Public Comment

Laura Melon from the Lake County Center for Independent Living impressed that the Dial a Ride Program is very important to the community and hopes that it will continue. Supervisor Darraugh said that she attended the meeting and will work with the county to address issues.

XII. Adjournment

On a motion by Trustee Brown and a second by Trustee Garrity the meeting was adjourned at 7:10 p.m. by a unanimous voice vote

Joy Gayter, Town Clerk