

Minutes – Shields Township Board of Trustees
Regular Meeting October 25, 2018

STATE OF ILLINOIS,)
Lake County,) } SS.
Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on October 25, 2018 at 6:30 p.m.

PRESENT: <u>Theresa Darraugh</u>	Supervisor
<u>Joy Gayter</u>	Clerk
<u>Matt Garrity</u>	Town Trustee
<u>Bill Brown</u>	Town Trustee
<u>Kathy Blahunka</u>	Town Trustee

Also present were Road Commissioner, Scott Anderson and Township Assessor, Scott Helton.

- I. **Meeting Called to Order**
Supervisor Darraugh called the meeting to order at 6:30 p.m.
- II. **Roll Call:** see above. Trustee Strom was not in attendance.
- III. **Pledge of Allegiance**
Supervisor Darraugh opened the meeting with the Pledge of Allegiance.
- IV. **Presentation of Cash Balances: Cash on Hand by Fund:**
Supervisor Darraugh presented cash balances by fund:
Town Fund - \$1,031,038.60
General Assistance - \$4,058.96
Road and Bridge - \$440,221.95
- V. **For Action – Motion to approve Town Board Minutes from September 20th, 2018.**
A motion by Trustee Brown, seconded by Trustee Garrity to approve the September Town Board Minutes passed by 4-0 on a roll call vote.
- VI. **For Action – Motion to approve Town Board Minutes from Special Meeting on October 4th, 2018**
A motion by Trustee Blahunka, seconded by Trustee Brown to approve the October Special Meeting minutes passed by 4-0 on a roll call vote.
- VII. **For Action – Motion to approve bills:**

- i. **Town Fund Bills** –A motion by Trustee Blahunka seconded by Trustee Garrity to approve the payment of Town Fund expenses in the amount of \$64,617.95 passed by 4-0 on a roll call vote.
- ii. **Road and Bridge** – A motion by Trustee Garrity seconded by Trustee Blahunka to approve the payment of the Road and Bridge expenses in the amount of \$8,468.61 passed by 4-0 on a roll call vote.
- iii. **General Assistance**– A motion by Trustee Blahunka seconded by Trustee Brown to approve the payment of General Assistance expenses in the amount of \$408.00 passed by 4-0 on a roll call vote.

VIII. Introduction and Welcome of our new Shields Township attorney Keri-Lyn Krafthefer
 Supervisor Darraugh introduced and welcomed the new Township attorney, Keri-Lyn Krafthefer, a partner at Ancel Glink. The full-service government law firm consults with and represents Illinois local government at all levels. Ancel Glink has been in business for more than 80 years.

IX. Presentation by Johnnie Jenkins about The Coalition to Reduce Recidivism including testimonies of repatriates

Johnnie introduced the board to the services offered by the Coalition. It is a social service organization run by Waukegan Township, and assists people with criminal records in becoming productive members of the community. This mission is accomplished by providing employment placement and supportive services that will enable their clients to become self-sufficient. They rely on funding from (the county and donations from the public.) ~~NO COUNTY FUNDING~~
2 the fundraisers a year, dues and membership fees.

X. For Action – Approval of the 2019 PACE contract

After some questions from a member of the audience about PACE boundaries it was motioned by Trustee Brown seconded by Trustee Blahunka to approve the PACE contract and passed by 4-0 on a roll call vote.

XI. Township Reports

- i. **Trustees** – No Trustee reports.
- ii. **Highway Commissioner** – The contract has been accepted and signed, and insurance and bonds are all in place. Work should be ready to commence in the coming week. The accepted bid was for \$374,960.44 but is expected to go up if additional work is required. Supervisor Darraugh read a letter from resident Jean Olsen who was complaining about damage to her driveway on Basil Road. It was ascertained that it was on the list for repair in the coming weeks.
- iii. **Assessor** – The Assessor’s office is preparing for the 2019 Quadrennial Assessment. The last six weeks have been spent making adjustments so that the 77 neighborhoods in Shields township will work with the new Tyler system. It was also discovered that the old ProVal System containing land values and revisions would not work with the Tyler system and the land values would need to be redone. He explained that the Assessor’s office would have to revalue anyway, as it was a Quadrennial Assessment year.

- iv. **Supervisor** – The Supervisor reported that there were 4 clients who came in for General Assistance, and 2 for Emergency Assistance and had contact with 64 others. The office received 65 phone calls and 48 visits. Passport revenue is significantly down.


XIII. Public Comment – Resident Stacy Niebuhr came to complain about problems that she and her elderly neighbors were having with a culvert that needs repair on Jenkisson Avenue. After checking the list of roads to be repaired it was discovered that the roads in question were scheduled to be repaired with the recently signed contract. Trustee Blahunka recommended the residents consider a special taxing district if the roads were not being repaired fast enough to meet the expected standards. She explained that the unincorporated areas only contribute about 6% of all the Shields Road taxes, but receive 54% of all the funds.

Local business owner Susan Kwon (M.Y Cleaners) complained that a neighboring beauty salon was operating an illicit business. It was closed by the County but the woman who was arrested was still ~~living in the~~ building, as she had a lease. Trustee Blahunka explained that the situation was not under the jurisdiction of the Township but gave suggestions of actions she could take and offered help in navigating a resolution to her concerns.

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XIV. Adjournment

The meeting was adjourned at 7:20 p.m. motioned by Trustee Blahunka and seconded by Trustee Brown.



Joy Gayter, Town Clerk