

Minutes – Shields Township Board of Trustees
Regular Meeting January 21st, 2021

STATE OF ILLINOIS,)
Lake County,) } SS.
Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP held its regular monthly meeting by Zoom due to COVID on January 21st, 2021 at 6:30 p.m.

PRESENT	Terry Darraugh	Supervisor
	Joy Gayter	Clerk
	Kathy Blahunka	Town Trustee
	Matt Garrity	Town Trustee
	Jeff Urso	Town Trustee
	Kristin Strom	Town Trustee

- 1. Meeting Called to Order**
Supervisor Darraugh called the meeting to order at 6:30 p.m.
- 2. Roll Call:** Road Commissioner Anderson and Assessor Helton were also in attendance.
- 3. Pledge of Allegiance**
Supervisor Darraugh opened the meeting with the Pledge of Allegiance.
- 4. Presentation of Cash Balances: Cash on Hand by Fund,**
Supervisor Darraugh presented cash balances by fund;
Town Fund - \$707,782.76
General Assistance – \$17,443.89
Road and Bridge - \$371,283.16
- 5. For Action – Motion to approve minutes from December 2020 board meeting**
The minutes for the regular meeting held on December 21st were approved on a motion by Trustee Blahunka, seconded by Trustee Strom passed by 4-0 on a roll call vote.
- 6. For action – approve bills from December**
Town Fund Bills –Trustee Blahunka motioned to approve the payment of \$46,203.63 for Town Fund Expenses and it was seconded by Trustee Urso, the motion passed by 5-0 on a roll call vote.

Road and Bridge –A motion by Trustee Blahunka, seconded by Trustee Garrity, to approve the payment of Road and Bridge Expenses \$14,702.92 passed by 5-0 on a roll call vote.

General Assistance –A motion by Trustee Blahunka, seconded by Trustee Strom, to approve the payment of General Assistance expenses in the amount of \$16,737.00 passed by 5-0 on a roll call vote.

7. **For action – approve bills for January**

Town Fund Bills –Trustee Blahunka motioned to approve the payment of \$51,093.53 for Town Fund Expenses and it was seconded by Trustee Garrity, the motion passed by 5-0 on a roll call vote.

Road and Bridge – A motion by Trustee Blahunka, seconded by Trustee Strom, to approve the payment of Road and Bridge Expenses \$8,785 passed by 5-0 on a roll call vote.

General Assistance –A motion by Trustee Blahunka, seconded by Trustee Urso, to approve the payment of General Assistance expenses in the amount of \$12,304.25 passed by 5-0 on a roll call vote.

A thorough examination of the QuickBooks reports showed inconsistencies in the accounting of salaries going back to the previous Township Administrator. The fund reports fund were recorded as net instead of gross. This has been rectified and will be accurate going forward. The current township administrator will run reports for the trustees to approve at the February Board Meeting.

8. **For action – approve board meeting dates for 2021** – The board meeting dates for 2021 were approved by 5-0. Please see the attachment for dates.

9. **Reports**

Trustees – Trustee Strom commented that the County office is behind in collecting property taxes.

Highway Commissioner – The Commissioner stated that the truck used for snow plowing is broken and being repaired. Trustee Urso commented that he is concerned about the streets in unincorporated areas getting plowed in a timely manner and suggested that the township work with outside companies if needed.

Assessor – The County sent in the tentative multiplier for Shields which is 0.9678 and is a 3% decrease in the market value of homes. This could drop further once the sales for the last 3 months of 2020 are included. The township has been doing its own Sales Ratio study, which is also done by the County and the Illinois Department of Revenue. In the past, home sales over \$3 million were not included in the States study which was unfair to Shields township. These are now being included which has more than likely accounted for the negative multiplier.

Sales of homes in Lake Bluff have been good and it was also noted that the value of homes in North Chicago continue to increase.

Supervisor – The Supervisor requested that all board members come into the office to complete signatures needed.

Other Comments – Heather Kerr asked the clerk if she had received a communication from the Township Attorney which was confirmed.

XI. **Adjournment** - The meeting was adjourned at 6:57 p.m. by Supervisor Darraugh, seconded by Trustee Blahunka.

Joy Gayter, Town Clerk



Shields Township
Serving our communities since 1850

906 W. Muir Avenue
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Shields Township Board Meetings Dates for 2021

January 21, 2021

February 18, 2021

March 25, 2021 (fourth Th)

April 22, 2021 (fourth Th)

May 20, 2021

June 17, 2021

July 15, 2021

August 19, 2021

September 16, 2021

October 21, 2021

November 18, 2021

December 16, 2021