

Minutes – Shields Township Board of Trustees  
Regular Meeting  
November 19, 2014

STATE OF ILLINOIS, )  
Lake County, ) } SS.  
Town of Shields )

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on November 19, 2014 at 6:30 p.m.

PRESENT: <u>Cynthia Maloney</u>	Supervisor
<u>Lanelle Collins</u>	Clerk
<u>William Brown</u>	Town Trustee
<u>Richard Goshgarian</u>	Town Trustee
<u>Charles January</u>	Town Trustee
<u>Heather Kerr</u>	Town Trustee

Also present were Road Commissioner, Scott Anderson.

**I. Meeting Called to Order**

Supervisor Cynthia Maloney called the meeting to order at 6:30 p.m.

**II. Roll Call**

The Roll Call established that Trustee January was not present. (Arrived at 6:34) – All other members present.

**III. Pledge of Allegiance**

Supervisor Maloney opened the meeting with the Pledge of Allegiance.

**IV. For Action – Motion to Approve Minutes from the September 25, 2014, Regular Board Meeting** - Motioned by Trustee Goshgarian, seconded by Trustee Brown, Voice vote, Motion carried.

**V. For Action – Motion to Approve Minutes from the October 16, 2014, Regular Board Meeting**  
- TABLED

**VI. For Action - Motion to Approve Bills**

- a. **Town Fund** - Due to questions regarding an architect bill, Trustee Kerr motioned to amend the amount to \$52, 237.21, it was seconded by Trustee Brown, 4 ayes, motioned carried.
- b. **Road and Bridge** – There were questions on the bill or expense of \$846, computer monitor and printer, Rush Truck Center \$796.76, and Dunlap Tree Experts, \$9112.59. A copy of the bid was requested by Trustee Kerr. The recommendation by Trustee Kerr was to pay the

bills in the amount of \$36, 225.79. Supervisor Maloney had concerns regarding the recommendation. It was motioned by Trustee Kerr and seconded by Trustee Brown, ayes, Trustee Brown, Trustee Kerr, Trustee January, Nay, Supervisor Maloney, and Trustee Goshgarian. 3 to 2 vote, motion carried.

- c. **General Assistance** - It was motioned by Trustee Goshgarian and seconded by Trustee Brown, to approve the bills in the amount of \$796.76, roll call, motioned carried.

**VII. Visit from Janet Fryer and Marla Schactel of the Lake Forest Lake Bluff Senior Center**

The name was changed to Dickinson Hall. Ms. Fryer and Ms. Schactel, thanked the trustees for providing support to the senior support advocate position. Services that are provided are medical home care, transportation/taxi program, a volunteer transportation program, informal counseling, and Medicare counseling. All services are free of charge. In addition, 3 support groups for the visually impaired, home alone, and caregiver support groups have been established.

- VIII. For Action** – Motion to commemorate Marilyn McCormick’s service to the community. Marilyn requested gifts in her memory be made to the Shields Township Food Pantry and/or the Salvation Army. Daughter Gretchen McCormick was present at the meeting. A monetary donation of \$1000.00 has been sent in for the food pantry. The burial for Ms. McCormick, will be in June and a celebration will be planned in her honor.

- IX. For Action** – Vote on creation of an organic garden at Shields Township, with the help of Township volunteers, to provide fresh produce for the Shields pantry. Heather Kerr and Sarah Baldwin will be in charge of getting started on the project. Supervisor Maloney is asking for approval to obtain bids to cover the expense. It was motioned by Trustee Goshgarian, and seconded by Trustee Kerr, voice vote, motion carried.

- X. For Action** - Discussion and vote to approve FY 2013-2014 Audit Report. Motioned by Trustee Goshgarian , seconded by Trustee Kerr , 5 ayes, motion carried.

**XI. Public Comments**

**Dan Rogers, 610 Adelpia, Knollwood**

Mr. Rogers offered to volunteer to help with the garden. Other concerns about the process of filling the vacant seat of Trustee. Mr. Rogers, also questioned if Mr. January, was a supporter during the election of the Supervisors.

**Bryan Rizzo, 805 North Avenue, Knollwood**

Offered to volunteer to help the Highway Commissioner with any projects.

**Sara Baldwin, Quazie, Knollwood**

Ms. Baldwin expressed her concerns with the streets that need to be fixed in the community.

**Janice Schnobrich, Lake Bluff**

Ms. Schnobrich expressed concerns with transparency of financial records being posted on the website.

The board voted to amend the agenda to have Executive session moved from XII to item XIII. Motioned by Trustee January, and seconded by Trustee Goshgarian, voice vote, motion carried.

## **XII. Township Reports:**

### **A. Trustees**

**Trustee January** had concerns regarding transportation, and asks that transportation be provided for all of Shields Township that needs the service.

### **B. Highway Commissioner – Scott Anderson**

Bids have been received for patching work, and signs.

### **C. Assessor - No Comments**

### **D. Supervisor – Cynthia Maloney - No Comments**

## **XIII. Executive Session** for discussion of Personnel Matters and Real Estate

At 7:44 p.m. Supervisor Maloney called for a motion to suspend regular session and proceed into executive session. It was motioned by Trustee Goshgarian and seconded by Trustee Ker, 5 ayes, motioned carried.

At 8:10 p.m. Supervisor Maloney called for a motion to adjourn executive session. It was motioned by Trustee Goshgarian and seconded by Trustee Kerr, 5 ayes, motioned carried.

At 8:12 p.m. Supervisor Maloney called for a motion to reconvene regular session. It was motioned by Trustee Goshgarian and seconded by Trustee Brown, 5 ayes, motioned carried.

## **XIV. Adjournment:**

On a motion by Trustee Brown and a second by Trustee Kerr the meeting was adjourned at 8:12 p.m., voice vote, motion carried.

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**Lanelle Collins, Town Clerk**