

STATE OF ILLINOIS,)
Lake County,) } SS.
Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP met at the Shields Township office for its regular monthly meeting on January 16, 2014 at 4:30 p.m.

PRESENT: <u>Cynthia Maloney</u>	Supervisor
<u>Lanelle Collins</u>	Clerk
<u>Laura Carney</u>	Town Trustee
<u>Heather Kerr</u>	Town Trustee
<u>Richard Goshgarian</u>	Town Trustee
<u>William Brown</u>	Town Trustee

Also present were Road Commissioner, Scott Anderson, and Assessor, Kathy Blahunka

I. Meeting Called to Order

Supervisor Cynthia Maloney called the meeting to order at 4:45 p.m.

II. Roll Call

The Roll Call established that all members were present.

III. Pledge of Allegiance

Supervisor Maloney opened the meeting with the Pledge of Allegiance.

IV. Informal Discussion of Budgets for Fiscal Year 2014-15

Town Fund

There was discussion on the amount of the raise of 3%. Trustee Carney, had concerns with discussing the salaries during open session, and the amount of increases for employees of 2%, and 5%. Other concerns were also brought up regarding the increase of the salaries versus the work day. Supervisor, Maloney expressed that she feels the employees have been given more responsibilities in the last 8 months. Trustee Goshgarian felt that the supervisor has the best assessment of the value of the work the employees provide. Trustee Brown, stated that the 16% increase in the line item is high but defers to the supervisor's judgment of the increase. Trustee Kerr's additional concern was the process of the increase of salaries. Trustee Kerr, stated she is in agreement with Trustee Carney as it pertains to the process of salary increases.

Health and dental insurance cost has decreased due to the trustees no longer having insurance.

Insurance has been reduced for employees by \$8000.00.

Website management \$8000.00 in the budget is to revise the site. This reflects \$3000.00 for the current web management in addition to the other services that will be provided. There was discussion

on the process of the Senior Taxi Tickets increase number of ticket base the assumption that numbers will increase due to disabled in Lake Forest and Lake Bluff. Equipment leasing for the printer proposed to increase from \$1800.00 to \$2400.00. The assessor's office questions the line item because the assessor's office will not use nor need the new scanner feature. The building and miscellaneous expenses will combine to the amount of \$4500.00.

General Assistance and Emergency Assistance

Good as presented.

Road and Bridge

Staff salaries increased.

Assessor's Office

Staff salaries increased 6%, and insurance decreased. Travel and training 60 hours required every year.

V. For Action -Consideration of Minutes from the Previous Town Board Meetings

On a motion by Trustee Kerr, and a second by Trustee Brown the minutes of the regular meeting of December 13, 2013 were approved. Voice vote, motion carried.

VI. for Action - Payment of Bills

A. Town Fund Bills: On a motion by Trustee Goshgarian, and a second by Trustee Brown the Town Fund bills in the amount of \$55,272,55 were approved for payment, 5 ayes, motion carried.

B. Road and Bridge Bills:

On a motion by Trustee Goshgarian, and a second by Trustee Brown the bills were approved for payment in the amount of \$18,803.50, 5 ayes, motion carried.

C. General Assistance Bills:

On a motion by Trustee Goshgarian and second by Trustee Brown the bills for General Assistance were approved for payment in the amount of \$1220.58, 5 ayes, motion carried.

VII. Public Comments:

No comments were made.

VIII. Old Business:

Correction to regular meeting schedule approved 12/12/13.

IX. New Business:

- a. For discussion and action: Township Bank relationship – Lena Dawson, Lake Forest Bank Lena Dawson of Lake forest Bank & Trust** - Change banking relationship to Lake Forest Bank & Trust due to our current bank not be able provide the needed services required. This change will allow for efficiency in the office and will provide electronic deposit and transfers in addition to a significant savings. Motioned by Trustee Carney and seconded by trustee Brown. Voice vote, motion carried.
- b. For discussion and action: Rapid Re-housing HUD grant application with Catholic Charities: Brenda O’Connell, Lake County-** Discussed the cost effective way to help families. This program will stabilize housing quickly with subsidized rent. Shields would need to become an agency partner in order to provide the services. The township would receive \$110,000 for the 40 projected households that would be served. The staff would be writing utility and rent checks. MOU would need to be signed. Supervisor Maloney has been directed to move forward with the partnership.
- c. For discussion and adoption of tentative budgets for FY 2014-15:**
 1. Town Fund – Tabled
 2. Road and Bridge Fund – Tabled
 3. General Assistance Fund - Tabled

X. Township Reports:

- A. Trustees** -No comments
- B. Highway Commissioner – Scott Anderson** - Running out of salt and will have to by more and possible inflated rates
- C. Supervisor – Cynthia Maloney** – No Comments

XI. Executive Session:

At 7:00 p.m. Supervisor Maloney called for a motion to suspend regular session and proceed into executive session. It was motioned by Trustee Kerr and seconded by Trustee Carney, 5 ayes, motioned carried.

At 7:06p.m. Supervisor Maloney called for a motion to convene executive session for the purpose of discussing property. Roll Call, all members present.

At 7:23 p.m. Supervisor Maloney called for a motion to adjourn executive session. It was motioned by Trustee Carney and seconded by Trustee Brown, 5 ayes, motioned carried.

At 7:24 p.m. Supervisor Maloney called for a motion to reconvene regular session. It was motioned by Trustee Brown and seconded by Trustee Kerr, 5 ayes, motioned carried.

XII. Adjournment:

On a motion by Trustee Carney and a second by Trustee Kerr the meeting was adjourned at 7:25 p.m., voice vote, motion carried.

Lanelle Collins, Town Clerk