



# Shields Township

906 W. Muir Avenue, Lake Bluff, IL 60044

## Regular Meeting of the Shields Township Board of Trustees

Thursday December 14th, 2023 at 6:30 p.m.

STATE OF ILLINOIS )  
LAKE COUNTY ) ss.  
TOWN OF SHIELDS )

THE TOWN BOARD OF SHIELDS TOWNSHIP held its Regular Monthly Meeting on Thursday December 14th, 2023 at 6:30 pm which was originally scheduled for Thursday, December 21, 2023.

### PRESENT:

Lisette Rothing	Deputy Clerk
Vanessa Grum	Clerk
Jeff Urso	Supervisor
Michael Machnicki	Town Trustee
David Weil	Town Trustee

### ABSENT:

Matt Garrity	Town Trustee
Brady Andersen	Town Trustee

- I. **Call to Order & Roll Call:** Supervisor Urso called the meeting to order at 6:30 pm.
- II. **Pledge of Allegiance:** Supervisor Urso led the meeting with the pledge of Allegiance at 6:33 pm.
- III. **Public Comment** – Three (3) minutes per speaker:
  - a. **Kathy Blahunka:** As a Lake Bluff resident, Kathy stated that if we maintain the Road fund for \$694,575 dollars, we would allow distribution of these funds to go back to Lake Bluff and Lake Forest so they could have their money for road districts.
- IV. **Reports:**
  - a. **Supervisor:** No report.
  - b. **Trustees:** No report.
  - c. **Assessor's Office:** No report.
  - d. **Community Service Committee:** No report.
  - e. **Road & Bridge Committee:** No report.
- V. **Approval of Bills:**

- a. **Town Fund:** Supervisor Urso moved to approve the town fund for \$161,828.63. Trustee Weil motioned to approve and Trustee Machnicki seconded the motion. Clerk Grum took roll call. All trustees were in favor and motion passed.
- b. **GA Fund:** None.
- c. **Road & Bridge Fund:** Supervisor Urso moved to approve the Road and Bridge fund for \$52,390.91. Trustee Weil motioned to approve and Trustee Machnicki seconded the motion. Clerk Grum took roll call. All trustees were in favor and motion passed.

**VI. Old Business:**

- a. **Approval of Amended Rules of Decorum for Township Board and Committee Meetings:** Trustee Machnicki motioned to approve and Trustee Weil seconded the motion. Clerk Grum took roll call. All trustees were in favor and motion passed.
- b. **Approval of Health Insurance and Ancillary Benefits for Full-Time Staff:** Supervisor Urso explains we are currently seeking these benefits for one person on our staff. He has reached out to two neighboring townships to research what they are offering in terms of benefits to staff and learned that Libertyville covers 92 percent of premiums for family and individual health insurance and Waukegan offers 80 percent coverage for family and individual health insurance. From 2014 – 2020, the Township covered 95 percent of premiums on family and individual Platinum Blue Cross Blue Shield PPO, including dental and vision coverage. Three plans were presented for the Boards consideration. The type of plan will be left up to the employee to decide individually, and the Board will determine the Township's contribution. Supervisor Urso reported that the cost to the Township would be approximately \$1500 per month. The Trustees concurred that they would like to be as generous as Libertyville Township and that they could reevaluate the contribution level if needed in the future. Supervisor Urso motioned to approve 2024 Health Insurance for Full-Time Staff in include any of the three plans presented at 92 percent employer contribution. Trustee Weil Seconded the motion. No further discussion ensued. Clerk Grum took roll call. All trustees were in favor and the motion was approved.

**VII. New Business:**

- a. **Approval of Regular Meeting Minutes of November 16, 2023:** Trustee Machnicki motioned to approve and Trustee Weil seconded the motion. Clerk Grum took roll call. All trustees were in favor and motion passed.
- b. **Approval of Decennial Committee Meeting Minutes of October 19, 2023:** Trustee Machnicki motioned to approve and Trustee Weil seconded the motion. Clerk Grum took roll call. All trustees were in favor and motion passed.
- c. **Approval of 2024 Township Board Meeting Time and Dates:** Discussion ensued regarding moving the upcoming meetings to a 5:30 pm starting time. The board reviewed the list of meeting dates for 2024. Supervisor Urso commented that March will be the Thursday prior to the one listed. Trustee Machnicki motioned to approve and Trustee Weil seconded the motion. Clerk Grum took roll call. All trustees were in favor and motion passed.

- d. **Approval of 2024 Township Holiday Closures as presented:** Trustee Machnicki motioned to approve and Trustee Weil seconded the motion. Clerk Grum took roll call. All trustees were in favor and motion passed.
- e. **Approval of Ordinance No. 121423-01, An Ordinance Levying Taxes for All Corporate and Road Purposes for Shields Township, Lake County, Illinois, for Tax Year 2023:** Supervisor Urso seeks a motion to determine the taxes to be levied for Shields Township for Tax Year 2023 as follows:
  - i. **Township Corporate Fund:** \$963,144.17.
  - ii. **IMRF Fund:** \$5,000.
  - iii. **General Road Fund:** \$500,000.
  - iv. **For a total tax Levy of:** \$1,468,144.17.

Trustee Weil motions to approve the ordinance and Trustee Machnicki seconded the motion. Clerk Grum took roll call. All trustees were in favor and motion passed.

**VIII. Executive Session:** None.

**IX. Adjournment:** Trustee Weil motions to adjourn the meeting and Trustee Machnicki seconded the motion. Meeting adjourned at 7:00 pm.