

Shields Township Board Report Cover Sheet
May 19, 2025

Town Fund Expenses

Paid Expenses Town	\$ 37,436.96
Paid Expenses Assessor	\$ 2,971.78
Outstanding Town Bills for Approval	\$ -
Outstanding Assessors Bills for Approval	\$ -
Total	<u>\$ 40,408.74</u>

Road and Bridge Expenses

Paid Expenses	\$ 2,781.23
Outstanding R/B Bills for Approval	\$ -
Total	<u>\$ 2,781.23</u>

Grand Total	<u><u>\$ 43,189.97</u></u>
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Shields Township
BOARD AUDIT REPORT
As of May 19, 2025

	<u>May 19, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · LAKE FOREST B&T - TOWN - 9628	6,454.50
1011 · LAKE FOREST B&T - ROAD - 9652	38,845.44
1116 · T/F MAX SAFE MM - 5915	1,097,850.43
1130 · CD - TOWN	31,506.77
1135 · PETTY CASH	200.00
Total Checking/Savings	1,174,857.14
Total Current Assets	1,174,857.14
TOTAL ASSETS	1,174,857.14
LIABILITIES & EQUITY	0.00

April 18 through May 19, 2025

Type	Date	Num	Memo	Account	Class	Paid Amount
Airdo Werwas, LLC						
Check	04/18/2025	44185	FOIA REQUESTS - 03/04/25-03/31/25	6130 · Legal Services	Town	0.00
Check	04/18/2025	44186	SHIELDS TOWNSHIP GENERAL LEGAL MATTERS - 03/05/25-03/13/25	6130 · Legal Services	Town	0.00
Total Airdo Werwas, LLC						0.00
Chicago Tribune						
Check	04/23/2025	44191	CLASSIFIED LISTINGS	6215 · Publications	Town	22.28
Check	05/05/2025	21185	REQUEST FOR BIDS	6215 · Publications	Town	42.86
Total Chicago Tribune						65.14
Comcast						
Check	05/05/2025	44200	04.25.25-05.24.25	6139 · Internet	Town	132.32
Total Comcast						132.32
FGK Services Inc.						
Check	05/05/2025	44206	JANITORIAL CLEANING - MAY 2025 & FUEL CHARGE	6115 · Building Maintenance	Town	336.00
Total FGK Services Inc.						336.00
First National Bank of Omaha						
Check	04/23/2025	44189	TARGET	6210 · Office Supplies	Town	107.25
Check	04/23/2025	44189	USPS	6135 · Postage	Town	146.00
Check	04/23/2025	44189	INTUIT	6141 · Computer Software/Hardware	Town	67.41
Check	04/23/2025	44189	CREDIT ON ACCOUNT	6210 · Office Supplies	Town	-6.28
Total First National Bank of Omaha						314.38
Gov. Accounting & Pro. Services, LLC						
Check	05/05/2025	44198	APRIL 2025	6125 · Accounting Services	Town	2,100.00
Total Gov. Accounting & Pro. Services, LLC						2,100.00
Illinois Township Attorneys Association						
Check	04/23/2025	44190	ANNUAL SEMINAR MAY 15TH & 16TH, 2025	6155 · Training	Town	225.00
Total Illinois Township Attorneys Association						225.00
Impact Networking, LLC						
Check	04/23/2025	44194	KYOCERA COPIER - OVERAGE CHARGE 01/20/25-04/19/25	6210 · Office Supplies	Town	136.62
Total Impact Networking, LLC						136.62
Konko Technologies						
Check	05/05/2025	44197	MONTHLY MANAGED IT SOLUTIONS	6190 · Computer Assist.	Town	250.00
Total Konko Technologies						250.00
Koroglyuan Family Trust						
Check	05/05/2025	44204	MAY 2025 RENT	6175 · Office Rental	Town	1,929.34
Total Koroglyuan Family Trust						1,929.34
McDonnell Tech Support LTD						
Check	04/23/2025	44193	ALARM.COM - APRIL 2025	6120 · Security	Town	13.70
Total McDonnell Tech Support LTD						13.70
Metropolitan Township Association						
Check	05/05/2025	21184	FY 2025-2026 DUES	6147 · Dues & Conferences	Town	0.00
Check	05/05/2025	44207	FY 2025-2026 DUES	6147 · Dues & Conferences	Town	1,100.00
Total Metropolitan Township Association						1,100.00
Microsoft Corp						
Check	04/24/2025	EFT		6141 · Computer Software/Hardware	Town	40.00
Check	04/25/2025	EFT		6141 · Computer Software/Hardware	Town	141.30
Total Microsoft Corp						181.30
Nextiva Inc.						
Check	05/05/2025	44205	TELEPHONE - 04.25.25-05.24.25	6140 · Telephone	Town	133.27
Total Nextiva Inc.						133.27
Pens.com						
Check	05/05/2025	44203	ENGRAVED PENS(100)	6210 · Office Supplies	Town	83.61
Total Pens.com						83.61
TOIRMA						
Check	05/05/2025	44202	VOID: PAID ALL OUT OF TOWN FUND	6165 · Liability Insurance	Town	0.00
Check	05/05/2025	44208	GENERAL LIABILITY/AUTO/PUBLIC OFFICIALS LIABILITY - FY 2025-2026	6165 · Liability Insurance	Town	11,124.00
Check	05/05/2025	44208	INLAND MARINE - FY 2025-2026	6165 · Liability Insurance	Town	1,559.00
Check	05/05/2025	44208	AUTO/PHYSICAL DAMAGE - FY 2025-2026	6165 · Liability Insurance	Town	1,065.00
Check	05/05/2025	44208	PROPERTY - FY 2025-2026	6165 · Liability Insurance	Town	4,474.00
Check	05/05/2025	44208	WORKERS COMPENSATION - FY 2025-2026	6030 · Employer's Workers Comp.	Town	12,068.00
Total TOIRMA						30,290.00
Verizon Wireless						
Check	04/23/2025	44195	03/14/25-04/13/25	6140 · Telephone	Town	42.37
Check	05/05/2025	44201	SERVICE: 03.21.25-04.21.25	6140 · Telephone	Town	103.91
Total Verizon Wireless						146.28
TOTAL						37,436.96

Shields Township
MONTHLY CHECKS WRITTEN - ASSESSOR

April 18 through May 19, 2025

Type	Date	Num	Memo	Account	Class	Paid Amount
Airdo Werwas, LLC						
Check	04/18/2025	44187	SHIELDS TOWNSHIP ASSESSOR'S OFFICE GENERAL LEGAL MATTERS - 03/25/25	6130 · Legal Services	Assessor	0.00
Total Airdo Werwas, LLC						0.00
Comcast						
Check	05/05/2025	44200	04.25.25-05.24.25	6139 · Internet	Assessor	132.31
Total Comcast						132.31
FGK Services Inc.						
Check	05/05/2025	44206	JANITORIAL CLEANING - MAY 2025 & FUEL CHARGE	6115 · Building Maintenance	Assessor	336.00
Total FGK Services Inc.						336.00
First National Bank of Omaha						
Check	04/23/2025	44189	TARGET	6210 · Office Supplies	Assessor	107.25
Total First National Bank of Omaha						107.25
Konko Technologies						
Check	05/05/2025	44197	MONTHLY MANAGED IT SOLUTIONS	6190 · Computer Assist.	Assessor	250.00
Total Konko Technologies						250.00
Korogluyan Family Trust						
Check	05/05/2025	44204	MAY 2025 RENT	6175 · Office Rental	Assessor	1,929.34
Total Korogluyan Family Trust						1,929.34
Nextiva Inc.						
Check	05/05/2025	44205	TELEPHONE - 04.25.25-05.24.25	6140 · Telephone	Assessor	133.26
Total Nextiva Inc.						133.26
Pens.com						
Check	05/05/2025	44203	ENGRAVED PENS(100)	6210 · Office Supplies	Assessor	83.62
Total Pens.com						83.62
TOTAL						2,971.78

Shields Township MONTHLY CHECKS WRITTEN - ROAD

April 18 through May 19, 2025

Type	Date	Num	Memo	Account	Class	Paid Amount
Ace Hardware						
Check	05/05/2025	21180	BLADE, ADHESIVE, EPOXY GLUE, SPRING CLAMP, ADAPTER	6501 · Supplies - Equip.	Road	39.93
Total Ace Hardware						39.93
Comcast						
Check	04/23/2025	21166	04/09/25-05/08/25	6139 · Internet	Road	102.60
Total Comcast						102.60
ComEd						
Check	04/23/2025	21168	719 JENKISSON AVE. - 03/10/25-04/09/25	6160 · Utilities	Road	0.00
Check	04/23/2025	21169	0 RT-43 TALBOT NE COR	6315 · Street Lighting	Road	1,375.14
Check	04/23/2025	21174	719 JENKISSON AVE. - 03/10/25-04/09/25	6160 · Utilities	Road	367.50
Total ComEd						1,742.64
First National Bank of Omaha						
Check	04/23/2025	44189	TARGET	6210 · Office Supplies	Road	71.09
Total First National Bank of Omaha						71.09
L.A. Traffic Signs						
Check	04/23/2025	21165	TUFF NUTS & SHIPPING	6401 · Road Signs	Road	175.00
Total L.A. Traffic Signs						175.00
Lake County Collector						
Check	05/05/2025	21181	PIN #: 12-18-325-002 1ST INSTALLMENT	6176 · Real Estate Taxes	Road	5.28
Check	05/05/2025	21181	PIN #: 12-18-325-002 2ND INSTALLMENT	6176 · Real Estate Taxes	Road	5.28
Check	05/05/2025	44199	PIN #: 12-18-325-001 1ST INSTALLMENT	6176 · Real Estate Taxes	Road	6.29
Check	05/05/2025	44199	PIN #: 12-18-325-001 2ND INSTALLMENT	6176 · Real Estate Taxes	Road	6.29
Total Lake County Collector						23.14
Lake County Department Of Public Works						
Check	04/23/2025	21172	719 JENKISSON AVE. - SERVICE: 02/06/25-04/06/25	6160 · Utilities	Road	48.26
Total Lake County Department Of Public Works						48.26
McDonnell Tech Support LTD						
Check	04/23/2025	21170	ALARM.COM - APRIL 2025	6120 · Security	Road	13.70
Total McDonnell Tech Support LTD						13.70
North Shore Water Reclamation District						
Check	04/23/2025	21171	719 JENKISSON AVE. - 10/06/24-12/06/24	6160 · Utilities	Road	18.98
Check	05/05/2025	21179	719 JENKISSON AVE. - 03/26/25-04/27/25	6160 · Utilities	Road	121.92
Total North Shore Water Reclamation District						140.90
Russo Power Equipment						
Check	05/05/2025	21178	50LB GREEN MIX(4) & PICK UP/DELIVERY	6304 · Road Maint.	Road	221.97
Total Russo Power Equipment						221.97
Shell						
Check	05/05/2025	21183	FUEL - 04.04.25	6324 · Automotive/Fuel Oil	Road	139.17
Total Shell						139.17
State Graphics						
Check	04/23/2025	21167	BUSINESS CARDS	6210 · Office Supplies	Road	62.83
Total State Graphics						62.83
TOIRMA						
Check	05/05/2025	21182	VOID: PAID OUT OF TOWN FUND	6165 · Liability Insurance	Road	0.00
Total TOIRMA						0.00
TOTAL						2,781.23

Shields Township
BUDGET vs. ACTUAL - TOWN
March 1 through May 19, 2025

	Mar 1 - May 19, 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Property Tax	111.63	1,022,970.57	-1,022,858.94	0.0%
4020 · Replacement Tax	5,939.51	30,000.00	-24,060.49	19.8%
4030 · Interest Income	7,717.14	15,000.00	-7,282.86	51.4%
4050 · Garbage/Refuse	200.00	2,000.00	-1,800.00	10.0%
4490 · Refunds & Misc. Income	4,149.00	4,000.00	149.00	103.7%
Total Income	18,117.28	1,073,970.57	-1,055,853.29	1.7%
Gross Profit	18,117.28	1,073,970.57	-1,055,853.29	1.7%
Expense				
6000 · Elected Officials Salaries	7,282.27	36,000.00	-28,717.73	20.2%
6001 · Staff Salaries	10,290.70	75,000.00	-64,709.30	13.7%
6016 · Health & Dental Ins..Staff	0.00	40,000.00	-40,000.00	0.0%
6020 · Employer's FICA	1,344.34	8,000.00	-6,655.66	16.8%
6025 · Employer's SUTA	29.73	1,000.00	-970.27	3.0%
6030 · Employer's Workers Comp.	12,068.00	8,000.00	4,068.00	150.9%
6035 · Medical/Drug Testing	0.00	250.00	-250.00	0.0%
6096 · Employer's IMRF	87.45	1,000.00	-912.55	8.7%
6115 · Building Maintenance	1,144.87	5,500.00	-4,355.13	20.8%
6120 · Security	27.00	500.00	-473.00	5.4%
6125 · Accounting Services	6,100.00	38,000.00	-31,900.00	16.1%
6130 · Legal Services	6,351.00	75,000.00	-68,649.00	8.5%
6135 · Postage	219.00	500.00	-281.00	43.8%
6139 · Internet	387.08	2,000.00	-1,612.92	19.4%
6140 · Telephone	546.01	2,000.00	-1,453.99	27.3%
6141 · Computer Software/Hardware	448.01	5,000.00	-4,551.99	9.0%
6142 · Website Mgmt.	0.00	3,000.00	-3,000.00	0.0%
6146 · Printing	0.00	4,000.00	-4,000.00	0.0%
6147 · Dues & Conferences	1,302.23	4,000.00	-2,697.77	32.6%
6150 · Travel	0.00	500.00	-500.00	0.0%
6155 · Training	225.00	500.00	-275.00	45.0%
6165 · Liability Insurance	18,222.00	8,000.00	10,222.00	227.8%
6175 · Office Rental	3,858.68	26,000.00	-22,141.32	14.8%
6177 · CAM Fees	0.00	25,000.00	-25,000.00	0.0%
6180 · Discretionary - Supervisor	0.00	2,000.00	-2,000.00	0.0%
6190 · Computer Assist.	750.00	4,000.00	-3,250.00	18.8%
6195 · Bank Charges	80.00	525.00	-445.00	15.2%
6198 · E/A Partnership Fund	0.00	25,000.00	-25,000.00	0.0%
6210 · Office Supplies	516.25	5,000.00	-4,483.75	10.3%
6215 · Publications	161.43	1,000.00	-838.57	16.1%
6240 · Office Equipment	0.00	2,000.00	-2,000.00	0.0%
6245 · Equipment Leasing	370.85	2,500.00	-2,129.15	14.8%
6303 · Equipment Maint.	11.97	25,000.00	-24,988.03	0.0%
6305 · Traffic Signal Maint.	0.00	3,000.00	-3,000.00	0.0%
6306 · Snow Removal	2,310.00	3,500.00	-1,190.00	66.0%
6310 · Engineering Services	0.00	20,000.00	-20,000.00	0.0%
6315 · Street Lighting	0.00	16,000.00	-16,000.00	0.0%
6324 · Automotive/Fuel Oil	0.00	4,000.00	-4,000.00	0.0%
6401 · Road Signs	0.00	7,000.00	-7,000.00	0.0%
6600 · Drainage	0.00	49,000.00	-49,000.00	0.0%
6605 · New Equipment	0.00	65,000.00	-65,000.00	0.0%
6990 · Miscellaneous Expense	0.00	1,000.00	-1,000.00	0.0%
7185 · Professional Services	0.00	900.00	-900.00	0.0%
8014 · IGA Agreement	335.00	15,000.00	-14,665.00	2.2%

Shields Township
BUDGET vs. ACTUAL - TOWN
March 1 through May 19, 2025

	Mar 1 - May 19, 25	Budget	\$ Over Budget	% of Budget
Total Expense	74,468.87	620,175.00	-545,706.13	12.0%
Net Ordinary Income	-56,351.59	453,795.57	-510,147.16	-12.4%
Net Income	-56,351.59	453,795.57	-510,147.16	-12.4%

Shields Township
BUDGET vs. ACTUAL - ASSESSOR

March 1 through May 19, 2025

	Mar 1 - May 19, 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
6000 · Elected Officials Salaries	12,500.01	50,000.00	-37,499.99	25.0%
6001 · Staff Salaries	13,574.95	70,000.00	-56,425.05	19.4%
6020 · Employer's FICA	1,994.74	9,500.00	-7,505.26	21.0%
6025 · Employer's SUTA	5.91	650.00	-644.09	0.9%
6096 · Employer's IMRF	115.40	1,400.00	-1,284.60	8.2%
6115 · Building Maintenance	1,092.00	5,000.00	-3,908.00	21.8%
6130 · Legal Services	0.00	5,000.00	-5,000.00	0.0%
6135 · Postage	0.00	200.00	-200.00	0.0%
6139 · Internet	387.07	2,000.00	-1,612.93	19.4%
6140 · Telephone	399.72	2,000.00	-1,600.28	20.0%
6141 · Computer Software/Hardware	0.00	18,500.00	-18,500.00	0.0%
6142 · Website Mgmt.	0.00	1,500.00	-1,500.00	0.0%
6146 · Printing	0.00	200.00	-200.00	0.0%
6147 · Dues & Conferences	0.00	2,000.00	-2,000.00	0.0%
6150 · Travel	0.00	500.00	-500.00	0.0%
6155 · Training	0.00	500.00	-500.00	0.0%
6175 · Office Rental	3,858.68	25,000.00	-21,141.32	15.4%
6177 · CAM Fees	0.00	25,000.00	-25,000.00	0.0%
6190 · Computer Assist.	750.00	4,000.00	-3,250.00	18.8%
6210 · Office Supplies	303.24	2,000.00	-1,696.76	15.2%
6245 · Equipment Leasing	370.84	2,500.00	-2,129.16	14.8%
6990 · Miscellaneous Expense	0.00	300.00	-300.00	0.0%
7185 · Professional Services	0.00	90,000.00	-90,000.00	0.0%
Total Expense	35,352.56	317,750.00	-282,397.44	11.1%
Net Ordinary Income	-35,352.56	-317,750.00	282,397.44	11.1%
Net Income	-35,352.56	-317,750.00	282,397.44	11.1%

Shields Township BUDGET vs. ACTUAL - ROAD

March 1 through May 19, 2025

	Mar 1 - May 19, 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Property Tax	41.85	492,633.57	-492,591.72	0.0%
4020 · Replacement Tax	2,151.60	30,000.00	-27,848.40	7.2%
4030 · Interest Income	953.80	5,000.00	-4,046.20	19.1%
4490 · Refunds & Misc. Income	0.00	1,000.00	-1,000.00	0.0%
Total Income	3,147.25	528,633.57	-525,486.32	0.6%
Gross Profit	3,147.25	528,633.57	-525,486.32	0.6%
Expense				
6001 · Staff Salaries	19,599.79	91,530.00	-71,930.21	21.4%
6020 · Employer's FICA	1,499.39	7,200.00	-5,700.61	20.8%
6025 · Employer's SUTA	48.87	500.00	-451.13	9.8%
6030 · Employer's Workers Comp.	0.00	8,000.00	-8,000.00	0.0%
6096 · Employer's IMRF	152.10	2,000.00	-1,847.90	7.6%
6115 · Building Maintenance	0.00	5,000.00	-5,000.00	0.0%
6117 · Maintenance Service/Refuse	0.00	500.00	-500.00	0.0%
6120 · Security	27.00	500.00	-473.00	5.4%
6135 · Postage	0.00	75.00	-75.00	0.0%
6139 · Internet	205.20	1,500.00	-1,294.80	13.7%
6140 · Telephone	201.10	0.00	201.10	100.0%
6141 · Computer Software/Hardware	0.00	600.00	-600.00	0.0%
6146 · Printing	0.00	500.00	-500.00	0.0%
6147 · Dues & Conferences	0.00	3,000.00	-3,000.00	0.0%
6150 · Travel	0.00	500.00	-500.00	0.0%
6155 · Training	0.00	500.00	-500.00	0.0%
6160 · Utilities	1,494.01	4,000.00	-2,505.99	37.4%
6165 · Liability Insurance	0.00	8,000.00	-8,000.00	0.0%
6176 · Real Estate Taxes	23.14	25.00	-1.86	92.6%
6195 · Bank Charges	80.00	500.00	-420.00	16.0%
6210 · Office Supplies	133.92	3,000.00	-2,866.08	4.5%
6215 · Publications	0.00	300.00	-300.00	0.0%
6304 · Road Maint.	361.93	70,000.00	-69,638.07	0.5%
6305 · Traffic Signal Maint.	514.56	0.00	514.56	100.0%
6307 · Lawn care	0.00	10,000.00	-10,000.00	0.0%
6311 · Rentals	0.00	500.00	-500.00	0.0%
6315 · Street Lighting	2,533.96	0.00	2,533.96	100.0%
6320 · Truck Testing	0.00	200.00	-200.00	0.0%
6322 · Road Salt	0.00	15,000.00	-15,000.00	0.0%
6323 · Tree Removal	0.00	10,000.00	-10,000.00	0.0%
6324 · Automotive/Fuel Oil	422.44	0.00	422.44	100.0%
6325 · Uniforms	0.00	500.00	-500.00	0.0%
6400 · Small Tools	0.00	1,600.00	-1,600.00	0.0%
6401 · Road Signs	869.50	0.00	869.50	100.0%
6500 · Supplies - Building	0.00	2,000.00	-2,000.00	0.0%
6501 · Supplies - Equip.	506.64	5,000.00	-4,493.36	10.1%
6600 · Drainage	413.00	5,000.00	-4,587.00	8.3%
6990 · Miscellaneous Expense	0.00	1,000.00	-1,000.00	0.0%
Total Expense	29,086.55	258,530.00	-229,443.45	11.3%
Net Ordinary Income	-25,939.30	270,103.57	-296,042.87	-9.6%
Net Income	-25,939.30	270,103.57	-296,042.87	-9.6%