



2023 Assessment Review Form and Instructions
Market Value/Uniformity(Equity)/Matter of Law (Please Print)

Shields Township Assessor Office
Serving our communities since 1850

1. Name and email/phone:
2. Property address and/or parcel number:
3. Please indicate what you think the value of your property should be? (**This must be answered for review to be processed**):
4. Please provide supporting evidence for your estimate of value. Supporting evidence can be one of the following:
 - A current listing agreement for your property and CMA
 - A recent appraisal of your property
 - Sale Comparables – Please provide the three most comparable sales of similar properties from your neighborhood. These sales should have occurred in the previous three years (2020, 2021, 2022) for the current appraisal date of January 1st, 2023, with the most recent being the best indicators. Please provide parcel numbers and/or addresses.
 - Uniformity/Equity Comparables – Please provide at least three comparables of similar properties from your neighborhood. These comparables should focus on the Building Assessment per Square Foot (BAV) and account for differences based on property characteristics (ex. Basement, Fireplace, Garage, Porches, etc)

This information can be found at the following Lake County Supervisor of Assessment site <https://tax.lakecountyil.gov/search/commonsearch.aspx?mode=realprop> . Type in the subject property and then “Create Comparable Sales” in the right column to get a list of recent sales in the area. You can save a PDF or print. Either attach or send with review to the below address.
5. Please email or mail the above information to review@shieldstownship.com or

Shields Township Assessor
906 W. Muir Avenue
Lake Bluff, IL 60044

Please note general property information may be found at the Lake County Supervisor of Assessment website:

<https://www.lakecountyil.gov/154/Chief-County-Assessment-Office>

ALL REVIEWS WILL BE RESPONDED WITHIN 2 BUSINESS DAYS

*The Shields Township Assessors Office is solely responsible for the accurate **valuation** of all parcels and improvements. This office **does not** levy local property taxes and all question none value related should be directed to your local governmental taxing bodies that can be found on your property tax bill or at the Lake County Treasurer.*

